

## Addendum No. 4

### Request for Statement of Qualifications for Engineering Services February 19, 2026

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#### ACKNOWLEDGEMENT OF RECEIPT

**Please submit this page with your submission**

Please fill in the requested information below as acknowledgment that *you have received the Addendum noted above*. If your firm is interested in participating, this sheet must be completed and returned.

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City, State \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

(  ) **YES**, Our Company does have an interest in responding.

(  ) **NO**, Our Company does not have an interest in responding.

Name: (Print) \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Addendum No. 4**

**Request for Statement of Qualifications for Engineering Services**  
**February 19, 2026**

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### **REVISED SPECIFICATIONS TO PROVIDE FURTHER CLARITY**

### **AND REVISED TIMETABLE**

## REVISED TIMETABLE

<b>Item</b>	<b>Due Date</b>
Solicitation Released	Wednesday, December 10, 2025
Questions Due	Monday, February 9, 2026, 3:00 PM
Responses Due	Friday, February 13, 2026, 5:00 PM
Submittals Due	Thursday, February 19, 2026 2:00 PM TEAMS VIRTUAL MEETING
Evaluation Committee Meetings	February 20, 2026, through February 26, 2026
Presentations (if desired by District)	Monday, March 2, 2026, Via Teams
Selection of Top Ranked Firms	Wednesday, March 18, 2026
Anticipated Notification of Award	Thursday, March 19, 2026

**ITEMS IN RED HAVE BEEN UPDATED**

## **SECTION II SPECIFICATIONS**

### **Project Description**

The Port is requesting SOQs from qualified professional engineering firms to provide on-call engineering services for a range of projects described in the Scope of Work section. The purpose of this RFQ is to prequalify engineering firms to provide services as needed for projects related to the Port's maritime infrastructure, water and wastewater system infrastructure, roadway infrastructure, drainage infrastructure, development and plan review, etc. For each of the categories described in the SCOPE OF WORK section, the Port will create a pool of prequalified firms that can be selected based on the needs of the Port and its individual projects. Selected firms will remain prequalified for a period not to exceed five (5) years. Respondents may be prequalified for multiple categories.

Further, this RFQ is intended to allow engineering firms to define their level of expertise, experience, and other relevant qualifications to perform a variety of services required by the Port in a timely, efficient, and cost-effective manner. This will allow the Port to designate up to five (5) engineering firms in each category contained within the Scope of Work, but the Port reserves the right to increase or decrease the number of pre-qualified respondents in any category at the Port's discretion.

Successful Respondent(s) will be required to execute a Master Professional Services Agreement. The Port may issue one or more Work Orders and/or Task Orders pursuant to the Master Professional Services Agreement as needed, when needed. Pre-qualification based upon a response to the RFQ does not constitute a guarantee that the Port will issue Work/Task Orders to a Respondent. Additionally, the Port does not guarantee that projects will be assigned from any or all of the categories described within this RFQ; project assignments are subject to the Port's specific needs and availability of funds.

As individual projects are identified, pre-qualified firms may be contacted for scope and fee proposals to begin negotiations in accordance with the procedure described in the Evaluation and Selection section.

**THIS PROCUREMENT OF PROFESSIONAL SERVICES SHALL COMPLY WITH GOVERNMENT CODE CHAPTER 2254, SUBCHAPTER A, AND ALL FEDERAL REQUIREMENTS INCLUDING THOSE DESCRIBED IN 23 CFR PART 172, 2 CFR 200 – UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, AND THOSE RELATING TO PARTICIPATION BY DISADVANTAGED BUSINESS ENTERPRISES (DBE'S), THE AMERICANS WITH DISABILITIES ACT, AND ENVIRONMENTAL MATTERS.**

## **Evaluation and Selection**

A selection committee, consisting of Port staff will analyze, evaluate, and score each SOQ based on the ability to meet the needs of each category found in the Scope of Work. Separate scores will be determined for each project category. At the Port's discretion, additional interviews may be conducted for clarification of technical expertise, available resources, and the overall ability to provide the required services. Final rankings will be made after any of these interviews take place.

Following the selection committee's evaluation and scoring process, a recommendation will be presented to the Board. The Board, at its sole discretion, will select and approve respondents for inclusion in the Port's pool of prequalified firms. The Board exercises its discretion in the final selection and ranking of the most highly qualified Respondent(s) and will not be bound by the evaluation committee's recommendation, scoring, and ranking. The evaluation committee's preliminary reviews and scoring of SOQs merely determines the top ranked Respondent(s) who are most technically qualified as finalists and are eligible for selection and prequalification. The pre-qualified designation will apply for a period not to exceed five (5) years on the basis of demonstrated competence and qualifications in accordance with Texas Government Code 2254 for Professional and Consulting Services.

The Port intends to assign projects to pre-qualified firms on an as-needed basis based upon the firms' specialized expertise, experience, and availability to perform and complete the services in a timely manner at a fair and reasonable price. Due to the nature of on-call or as-needed services, it is not feasible to define the exact scope of work in advance. At the Port's discretion, a Request for Proposal (RFP) or questionnaire may be requested from pre-qualified firm(s) to evaluate their current resources, team availability, and ability to provide the services requested at the time that a specific project is identified.

Port staff will attempt to negotiate a Work/Task Order for each project with the assigned firm, including scope of work and fee structure, at a fair and reasonable price. If a satisfactory Work/Task Order cannot be negotiated with the assigned firm, the Port shall formally end negotiations with the assigned firm and attempt to negotiate a Work/Task Order at a fair and reasonable price with another pre-qualified firm for that project at the Port's discretion. Once a mutually acceptable Work/Task Order has been negotiated, the Work/Task Order shall be placed on the agenda at a Board of Commissioner's meeting, if required, for consideration for approval.

In responding to the RFQ, and submitting a SOQ, each Respondent accepts this process as outlined herein and acknowledges and accepts that determination and ranking of prequalified firms may require subjective judgement by the Port.

## **Requirements for Statement of Qualifications**

SOQs are limited to forty (40) letter size pages of content (front side only), regardless of the number of project categories submitting for, with minimum font size of 10 and portrait orientation, although an SOQ could be entirely adequate and complete with considerably fewer pages. The cover, table of contents, divider pages, and required forms do not count toward the page limit, provided that the cover, divider pages, and table of contents do not contain additional information pertinent to the SOQ. A cover letter does count toward the page limit. SOQs shall provide a straightforward, concise description of the Respondent's ability to meet the requirements of this RFQ. Emphasis shall be on quality, completeness, clarity of content, responsiveness to the requirements, and understanding of Port's needs. Below is a description of the evaluation criteria and weighting that will be used to evaluate and score the SOQs.

The Port of Brownsville will not provide compensation or defray any cost incurred by any Respondent related to the response to this request. The Port reserves the right to reject any or all SOQ(s), or to accept any SOQ deemed most advantageous, or to waive any irregularities or informalities in the SOQ received, and to revise the process schedule as circumstances arise.

## **Evaluation Criteria**

### **Administrative Requirements and statement of Interest – 10 Points**

Requirements for SOQ submission have been met, and all required forms were properly completed and included.

Provide a statement of interest to describe each category within the scope of work the firm is submitting for consideration to be prequalified.

### **Qualifications – 40 Points**

Information:

- Legal name of the firm
- Legal description of the business
- Relevant registration numbers
- Date of the firm's formation
- Location of the firm and offices performing work for the Port.
- Brief overview of the firm's experience

Knowledge and Expertise:

- Relevant licenses and certifications
  - License and certification legal designation and description
  - Number of professionals holding each license and certification
- Typical availability and response time of assigned professionals
- Average number of active projects for each licensee and certification holder
- Role of each licensee/certification holder within the company
- Organizational structure of personnel who typically perform work on projects
- Number of professionals typically assigned to projects
- How the firm intends to interact with Port project managers

### **Relevant Experience – 35 Points**

For each category, listed in the scope of work, that a prequalification designation is sought, a list containing a minimum of three (3), but not more than five (5), relevant projects must be provided. All projects must have been completed within the past five (5) years. For each project, the following information must be included:

- Project type
- Project location
- Firm's scope/involvement in the project
- Number of personnel assigned to the project
- All subconsultants used to complete the project
  - Firm name
  - Firm location
  - Associated legal description of the firm
  - Firm's business registration, license, or certification numbers
  - Area of expertise, knowledge, or experience
  - Level of involvement in the project
  - Number of additional projects the subconsultant was utilized by the firm submitting the SOQ

- Project budget; Include a brief overview of these items (if applicable):
  - Opinion of probable construction cost
  - Design plan addenda issued, with explanation of why it was required
  - Final bid amount
  - Change orders required to complete the project
  - Final construction cost
- Project timeline
- Date of completion, or current project status
- Client project manager's contact information
  - Name
  - Location
  - Email
  - Phone

### **Example Plans – 10 Points**

Firms must electronically submit two (2) full design plans or document examples, where and whichever is most applicable, for review in each category they wish to be considered. Plans and documents will be examined for completeness, tidiness, industry best management practices, regulatory compliance, and ease of use and reference. They will not be examined against the Port's design detail standards, specifications, or ordinances. The plans will receive a five (5) point score, each, if they pass review, for a possible total combined score of ten (10) points.

### **References – 5 Points**

Provide at least three (3) references for similar work performed for a municipal government agency in each category the firm is seeking consideration. The same reference may be used in multiple categories, if the firm has performed relative work for the same reference. The Port may contact any or all references at any time during the selection and grading process. Reference information should include:

- Agency name, physical address, and main phone number
- Project manager's name, email address, and phone number
- Project Name
- Project Type
- Project beginning date and end date; or if the project is active, the project status

## **Technical Expertise**

SOQs should outline the expertise, experience, and knowledge of personnel and/or staff available to respond to each scope of work category listed in the Scope of Work for which the respondent wishes to be considered for a prequalification designation. The information provided in the SOQ should document familiarity with, and the use of, industry best management practices, national and local industry design criteria and standards, local and international building codes (where applicable), and regulatory compliance requirements.

SOQ submittals for Marine and Port infrastructure categories must document extensive knowledge of Maritime Transportation Security Act (MTSA) which is enforced by the U.S. Coast Guard (USCG), and standards set by the U.S. Army Corps of Engineers, (USACE) and MARAD.

SOQ submittals for traffic/transportation categories must document knowledge, expertise, and experience with the Texas Manual on Uniform Traffic Control Devices, TxDOT traffic signal and electrical standards and Roadway Design Manual, and other relevant FHWA, AASHTO, NACTO, etc. guidelines.

SOQ submittals for utility categories must document extensive knowledge of the Texas Commission on Environmental Quality rules and regulations; Environmental Protection Agency rules and regulations; applicable parts of the Texas Administrative Code; American Water Works Association standards; other applicable industry design manuals, criteria, and specifications.

SOQ submittals for third-party inspection and observation services must document extensive knowledge of TCEQ, AWWA, SSPC, and NACE standards. Respondents must be certified to perform inspections and evaluations necessary to meet or exceed the regulatory requirements for all inspections and observations for general construction, water and wastewater storage tanks and conveyance infrastructure construction, and/or the ability to perform construction materials testing and geotechnical data collection and reporting. Respondents may submit an SOQ relating to all, or any portion of, the third-party inspection and observation services their firm is certified to perform. SOQ submissions should state the individual certifications held by staff members in the firm responding, length of time these certifications have been active, and the availability of the staff possessing these certifications to perform the third-party inspections and observations for as-needed on-call services.

To better understand each respondent's approach and ability to execute projects for which they are selected to perform, all respondents should clearly describe their capability, capacity, and experience in performing and executing projects described in Scope of Work. The statement should also reflect any additional areas of relevant expertise, experience, and knowledge related to engineering, construction, inspections, plan/project review and management, surveying, etc.

**PERSONS OR FIRMS PRACTICING ARCHITECTURAL, SURVEYING, AND / OR ENGINEERING SERVICES IN THE STATE OF TEXAS MUST POSSESS A PROPER REGISTRATION IN ACCORDANCE WITH TEXAS LAWS.**

## **Term of Agreement**

The Port of Brownsville intends to enter into Master Professional Service Agreements with the selected responsive and qualified firms from each category, whose proposals best meet the requirements outlined in this Request for Qualifications (RFQ). The initial term of each agreement will be three (3) years from the date of execution by both parties. The Port reserves the right, at its sole option, to extend the agreement for up to two (2) additional one-year terms under the same terms and conditions, subject to mutual written agreement.

## **No Guaranteed Volume or Financial Commitment**

Execution of an agreement as a result of this RFP does not constitute a commitment by the Port to procure any minimum quantity of goods or services, nor does it create any financial obligation. Any expenditure will occur only through individually authorized purchase orders, work orders, task orders, or subsequent contracts issued in accordance with the Port's procurement policies and procedures.

## **Federal Compliance Requirements**

If federal funds are used in whole or in part for any purchase, task order, or project issued under the resulting agreement, the selected firm(s) shall comply with all applicable requirements of **2 CFR 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards**. This includes, but is not limited to, procurement standards, cost allowability, record-keeping requirements, conflicts of interest, and all mandatory contract provisions required under 2 CFR 200.317–200.327.

Contractors must maintain all records, documentation, and financial details necessary to demonstrate full compliance with the Uniform Guidance and shall make such records available to the Port, auditors, or federal agencies upon request. Failure to comply with any applicable provision may result in corrective action, termination of the agreement, or disallowance of costs, at the Port's discretion.

The Port reserves the right to include additional federally required clauses, certifications, or flow-down requirements at the time individual work orders or task orders are issued, depending on the source of funding.

## **Scope of Work**

Services needed will be project-specific and may include, but is not necessarily limited to, the following categories:

- **Marine and Port Infrastructure Engineering**

- Terminal, pier, wharf, berth and seawall Design
- Dredging design and permitting
- Vessel docking structures design
- Berthing and mooring analysis
- Shoreline protection design
- Underwater and above water inspection
- Crane and structural inspection
- Condition Assessment and Asset Management
- Facility Planning
- Throughput capacity modeling

- **General Construction Phase Engineering**

- Structural analysis/design
- Mechanical and electrical design
- Local permitting
- General construction and remodeling
- ADA compliance
- Footing and foundation design

- **Environmental Services**

- Wetland delineation
- Phase I and II environmental assessment
- Environmental Permits, Issues, & Commitments (EPIC) sheet
- Endangered Species Identification and evaluation
- Asbestos assessment and abatement
- Wetland mitigation
- Environmental permitting
- Environmental and pre-design planning

- **Traffic Engineering**

- Roadway Engineering
- Perform traffic data collection, studies, analysis, volume forecasting
- Plan and design transportation projects
- Roadway design projects
- Traffic signal modifications, design, and timing studies
- Review and make recommendations for roadway pavement design detail and construction standards
- Perform Port related and/or review development related traffic impact assessments
- Recommend design changes to improve material and system sustainability.

- **Stormwater System Planning, Design, and Analysis**

- Perform a comprehensive Master Drainage Plan Update
- Design stormwater infrastructure
- Perform drainage studies and reviews
- Make recommendations and perform updates to the master drainage plan
- Review and make recommendations for the Port's stormwater drainage ordinance
- Review and make recommendations for design and construction detail standards for stormwater construction projects and development plans
- Review and make recommendations for updates to the Port's drainage design manual
- SWPPP plan review and design
- Permit application, review, and assure regulatory compliance for Port projects
- Develop Port MS4 plan/permit, recommend updates, and perform regulatory compliance reports
- Review and make recommendations to the approved manufacturers and materials list
- Perform functions of project management, as needed
- Ensure regulatory compliance in plan design, review, and construction
- Recommend design changes to improve material and system sustainability

- **Water Distribution System Planning, Design, and Analysis**

- Perform water distribution system modeling
- Design water distribution system storage tanks
- Design water distribution system pump station upgrades
- Design water distribution system new construction, expansion, upgrades, and capital improvement projects
- Coordinate water distribution system projects, from design through construction
- Perform updates to the Water System Capital Improvement and Impact Fee Plans
- Perform updates to the Water System Master Plan
- Review water distribution system design and construction criteria
- Review and update water distribution system standard construction details and design standards
- Review and make recommendations to the approved manufacturers and materials list
- Review, design, and recommend updates to SCADA systems
- Apply for regulatory permits for project construction
- Ensure regulatory compliance in plan design, review, and construction
- Perform functions of project management, as needed
- Recommend design changes to improve material and system sustainability

- **Wastewater Collection System Planning, Design, and Analysis**

- Perform water distribution system modeling
- Design wastewater collection system, lift station upgrades, and construction detail standards
- Design wastewater collection system new construction, expansion, upgrades, and capital improvement projects
- Coordinate wastewater collection system projects, from design through construction
- Perform updates to the Wastewater System Capital Improvement and Impact Fee Plans
- Perform updates to the Wastewater System Master Plan
- Review wastewater collection system design and construction criteria
- Review and update wastewater collection system standard construction details and design standards
- Review and make recommendations to the approved manufacturers and materials list
- Review, design, and recommend updates to SCADA systems

- Apply for regulatory permits for project construction and TCEQ compliance
- Ensure regulatory compliance in plan design, review, and construction
- Perform functions of project management, as needed
  - Recommend design changes to improve material and system sustainability

- **Development Services Plan Review**

- Third Party Development Construction Phase Observation and Certification.
- Review documents and plans to ensure their adequacy, accuracy and regulatory compliance requirements are met.
- Construction phase observation to ensure compliance with the industry's best management practices, industry standards, regulatory entity requirements, and the Port's design criteria and ordinances are met.
- Construction phase observation to ensure projects are constructed as designed.
- Make suggestions to improve construction methods.
- Assess potential risk with design or construction, and recommend strategies to avoid and correct the identified issues.
- Equipment inspections
- Make recommendations for acceptance of final projects, and issue a statement of completion allowing acceptance of the project

- **Third Party Facility Inspection**

- Ensure facilities are constructed or are in compliance with federal, state, and local laws and regulations.
- Ensure facilities meet current building standards and codes.
- Ensure projects are planned and constructed in compliance with current federal, state, and local laws and ordinances; and meet all current building standards and codes.
- Perform ADA compliance inspections
- Perform environmental inspections
- Review plans and specifications for projects to ensure regulatory compliance
- Perform evaluations, quality control and assurance inspections, and material installation inspections, as needed.

- **Construction Materials Testing and Geotechnical Services**

- Materials testing
  - Soils
  - Aggregates
  - Concrete
  - Construction welds
  - Backfill densities
  - Road subgrade density testing
- Performing and providing geotechnical studies and reports
- Making recommendations for improved products and projects
- Coordinating projects with contractors and the Port's civil construction field inspectors

- **Surveying Services**

- Field surveys
- Data collection for Port projects
- Property, right-of-way, and easement boundary identification and marking
- Topographic mapping
- Construction site layout
- As-built surveys for record drawings
- Port asset mapping, marking, and geolocation data gathering
- GIS Department coordination

Relevant support services are required for the project types listed above, including, but not limited to:

- Project meeting scheduling and attendance
- Traffic control design
- Data collection
- Field observations
- Permitting and utility coordination
- Opinions of probable construction costs
- ROW and Easement coordination and acquisition
- Geotechnical studies
- Plan design
- Bid phase support to include all construction contracts, specifications, bid notifications, and project change order review.
- Standard detail drawings
- Construction phase support to include change order review and recommendations, field observations, and alternative material reviews.
- Grant writing and management
- Master planning and feasibility analysis
- Financial, economic impact and ROI analysis
- Operational analysis and dynamic simulation

## Scope of Work Category Checklist

THESE FORMS MUST BE INCLUDED IN THE STATEMENT OF QUALIFICATIONS

Select categories for which the firm is seeking prequalification. This form must be included in your Statement of Qualifications. Do not select a category for which you are not seeking prequalification.

**Local:** The firm can perform this task with qualified, licensed or certified personnel at an office within the Rio Grande Valley.

**Regional:** The firm has qualified licensed or certified personnel at a regional office, who are able to perform this task.

**Sub:** The firm needs a qualified subconsultant to perform this task.

### Maritime Engineering

Local    Regional    Sub

Terminal, pier, wharf, berth and seawall Design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dredging design and permitting.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vessel docking structures design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Berthing and mooring analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shoreline protection design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Underwater and above water inspection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crane and structural inspection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condition Assessment and Asset Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facility Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Throughput capacity modeling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### General Construction Phase Engineering

Local    Regional    Sub

Structural analysis/design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mechanical and electrical design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local permitting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General construction and remodeling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADA compliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Footing and foundation design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Environmental Services

Local    Regional    Sub

Wetland delineation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phase I and II environmental assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental Permits, Issues, & Commitments (EPIC) sheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Endangered Species Identification and evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asbestos assessment and abatement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wetland mitigation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental permitting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental and pre-design planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Traffic Engineering

Local    Regional    Sub

Roadway Engineering Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform traffic data collection, studies, analysis, volume forecasting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plan and design transportation projects including traffic control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roadway design projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Traffic signal modifications, design, and timing studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review and make recommendations for roadway pavement design detail and construction standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform Port related and/or review development related traffic impact assessments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommend design changes to improve material and system sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Stormwater System Planning, Design, and Analysis

Local    Regional    Sub

Perform a comprehensive Master Drainage Plan Update	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design stormwater infrastructure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform drainage studies and reviews	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Make recommendations and perform updates to the master drainage plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review and make recommendations for Ports drainage ordinances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review and make recommendations for design and construction detail standards for stormwater construction projects and development plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review and make recommendations for updates to the Port's drainage design manual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SWPPP plan review and design	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Permit application, review, and assure regulatory compliance for Port projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Develop Port MS4 plan/permit, recommend updates, and perform regulatory compliance reports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review and make recommendations to the approved manufacturers and materials list	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform functions of project management, as needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ensure regulatory compliance in plan design, review, and construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommend design changes to improve material and system sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Water Distribution System Planning, Design, and Analysis

Local    Regional    Sub

Perform water distribution system modeling and master plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design water distribution system storage tanks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design water distribution system pump stations and upgrades	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design water distribution system new construction, expansion, upgrades, and capital improvement projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coordinate water distribution system projects, from design through construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform updates to the Water System Capital Improvement and Impact Fee Plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform updates to the Water System Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review water distribution system design and construction criteria	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Review and update water distribution system standard construction details and design standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review and make recommendations to the approved manufacturers and materials list	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review, design, and recommend updates to SCADA systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Apply for regulatory permits for project construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ensure regulatory compliance in plan design, review, and construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform functions of project management, as needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommend design changes to improve material and system sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Wastewater Collection System Planning, Design, and Analysis

Local    Regional    Sub

Perform water distribution system modeling and master plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design wastewater collection system, new lift stations, upgrades and construction detail standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design wastewater collection system new construction, expansion, upgrades, and capital improvement projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coordinate wastewater collection system projects, from design through construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform updates to the Wastewater System Capital Improvement and Impact Fee Plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review wastewater collection system design and construction criteria	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review and update wastewater collection system standard construction details and design standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review and make recommendations to the approved manufacturers and materials list	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review, design, and recommend updates to SCADA systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Apply for regulatory permits for project construction and TCEQ compliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ensure regulatory compliance in plan design, review, and construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform functions of project management, as needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommend design changes to improve material and system sustainability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Development Services Plan Review

Local    Regional    Sub

Third Party Development Construction Phase Observation and Certification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review documents and plans to ensure their adequacy, accuracy and regulatory compliance requirements are met	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction phase observation to ensure compliance with the industry's best management practices, industry standards, regulatory entity requirements, and the Port's design criteria and ordinances are met	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction phase observation to ensure projects are constructed as designed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Make suggestions to improve construction methods	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assess potential risk with design or construction, and recommend strategies to avoid and correct the identified issues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Equipment inspections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Make recommendations for acceptance of final projects, and issue a statement of completion allowing acceptance of the project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Third Party Facility Inspection

Local      Regional      Sub

Ensure facilities are constructed or are in compliance with federal, state, and local laws and regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ensure facilities meet current building standards and codes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ensure projects are planned and constructed in compliance with current federal, state, and local laws and ordinances; and meet all current building standards and codes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform ADA compliance inspections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform environmental inspections	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review plans and specifications for projects to ensure regulatory compliance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perform evaluations, quality control and assurance inspections, and material installation inspections, as needed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Construction Materials Testing and Geotechnical Services

Local      Regional      Sub

Material inspection and testing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soils	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aggregates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concrete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction welds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Backfill densities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Road subgrade density testing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performing and providing geotechnical studies and reports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Making recommendations for improved products and projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coordinating projects with contractors and the Port's civil construction field inspectors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Surveying Services

Local      Regional      Sub

Field surveys and data collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Property, right-of-way, and easement boundary identification and marking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Topographic mapping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Construction site layout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
As-built surveys for record drawings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Port asset mapping, marking, and geolocation data gathering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GIS Department coordination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## **References**

Please list three (3) municipal government agencies as references. The references must be able to verify the quality of relevant services provided by the submitting firm.

Client name:

Physical address:

Main phone number:

Client project manager name:

Email address:

Project Name:

Project Type:

Project beginning date and end date; or if the project is active, the project status:

Please list three (3) municipal government agencies as references. The references must be able to verify the quality of relevant services provided by the submitting firm.

Client name:

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