

**THE STATE OF TEXAS §
BROWNSVILLE NAVIGATION DISTRICT §
COUNTY OF CAMERON §**

Esteban Guerra, Chairman
John Reed, Secretary
Ernesto Gutierrez, Commissioner

Sergio Tito Lopez, Vice Chairman
John Wood, Commissioner

William Dietrich, Port Director and CEO

**NOTICE OF A PILOT BOARD MEETING AND A REGULAR BOARD MEETING
OF THE
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **May 07, 2025** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Pilot Board Meeting at 5:30pm** and **Regular Board Meeting** to commence immediately after the conclusion of the Pilot Board Meeting.

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PILOT MEETING: 5:30 p.m.

1. Consideration and ACTION to recommission Captain Christopher Ross Urbanovsky.

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REGULAR MEETING: commencing immediately after the conclusion of the Pilot Board Meeting.

1. Call to Order.

INVOCATION

PLEDGE OF ALLEGIANCE

2. Public Audience.
If you wish to address the Board of Commissioners during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the Reception Desk.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for

which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter

administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert’s Rules of Order*.

3. Director’s Report

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CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration and ACTION on the following Consent Agenda Items:

- a) Approval of the Minutes of the Regular Board Meeting of April 16, 2025. 52
- b) Approval to authorize payments over \$25,000.00. 59

	Vendor	Purpose	Amount	
1	Carr Riggs & Ingram, LLC	Audit services rendered for the FY2024 BND Financial and Pension Plan Financial audits	\$25,550.00	61
2	Electro-Hi	Boring services, materials and installation to complete the Loma Alta waterline repairs project	\$95,000.00	63
3	Estrada Hinojosa Investment Bankers	Professional services rendered as financial advisors in connection with issuance of the Ship Channel Improvement Revolving Fund Loan	\$134,500.00	64
4	Winstead, PC	Professional services rendered as counsel in connection with issuance of the Ship Channel Improvement Revolving Fund Loan	\$40,500.00	65
5	White Cap, LP	Rebar used in the Business Park Project	\$85,536.00	66

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ACTION ITEMS

- 5. Consideration and ACTION on Leases, Assignments, Negotiations, Easements, Subleases, and Contracts in General: (JV)

1.	E&J Trawlers, Inc. (Authority to Negotiate)	67
2.	Guadalupe Ochoa (New Lease)	70
3.	Gulf Stream Marine, Inc. (New Lease)	73
4.	Jose Antonio Ortega D/B/A Pollo’s Diesel Service (New Lease)	76
5.	Garcia/Dougherty Family Group (Termination and Release of Easement)	79

- 6. Consideration and ACTION to approve Letter of Agreement between Port of Brownsville and BISD Adult Continuing Education for participation as a collaborating partner. 81

BIDS/AGREEMENTS/PURCHASES

- 7. Consideration and ACTION to authorize Port Staff to purchase letters and plaques for the Industrial Park entrance signs. (JH) 86
- 8. Consideration and ACTION on Bid received on February 25, 2025, for the Fishing Harbor Sewer Plant Temporary Equipment Installation and Rental project. (MM) 90
- 9. Consideration and ACTION to authorize Port Staff to Solicit Bids for Furnish and Install New Fenders to Oil Dock 5 project including and to open bids thereof. (MM) 92
- 10. Consideration and ACTION on award of bids received for the BND Cargo Dock 10 Maintenance Dredging project, and to authorize staff to issue the Notice of Award to the successful bidder. (MM) 93
- 11. Consideration and ACTION to authorize Port Director & CEO to enter into a Memorandum of Understanding (MOU) between the Brownsville Navigation District and Seatrium AmFELS Inc. to reimburse the Port of Brownsville all costs related to the permitting process with the United States Army Corps of Engineers for their facility. (MM) 95

EXECUTIVE SESSION:

12. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551; to deliberate the purchase, exchange, lease, or value of real property (§ 551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
 - 1) Deliberation regarding purchase, lease, and value of real property interests and consultation with attorney relating to Project Rio Grande.
 - 2) Deliberation regarding purchase, lease, and value of real property interests and consultation with attorney regarding Project 48.
13. Possible ACTION on matters or items discussed in Executive Session.
 - 1) Authorization for Port Director and CEO to execute a letter of intent for the possible purchase or lease of real property interests relating to Project Rio Grande.
14. Adjournment.

NOTE: The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

NOTE: The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the May 07, 2025 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on May 02, 2025. I further certify that the Agenda was posted on the BND's website and can be downloaded by accessing: www.portofbrownsville.com.



William Dietrich, Port Director & CEO
Brownsville Navigation District