

**THE STATE OF TEXAS §
BROWNSVILLE NAVIGATION DISTRICT §
COUNTY OF CAMERON §**

Esteban Guerra, Chairman
John Reed, Secretary
Ernesto Gutierrez, Commissioner

Sergio Tito Lopez, Vice Chairman
John Wood, Commissioner

William Dietrich, Port Director and CEO

**NOTICE OF A REGULAR BOARD MEETING OF THE
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **March 05, 2025** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30p.m.**

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REGULAR MEETING:

1. Call to Order.

INVOCATION

PLEDGE OF ALLEGIANCE

2. Public Audience.

If you wish to address the Board of Commissioners during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the Reception Desk.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Directors' Report

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INFORMATION

- 4. Presentation on the performance of District’s Pension Plan and 457 Voluntary Deferred Compensation Plan. (ZY) 45

CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

- 5. Consideration and ACTION on the following Consent Agenda Items:

- a) Approval of the Minutes of the Regular Board Meeting of February 19, 2025. 55
- b) Approval to authorize payments over \$25,000.00. 64

| | Vendor | Purpose | Amount | |
|---|----------------------------------|---------------------------------------|---------------|----|
| 1 | Doggett Heavy Machinery Services | Purchase of a new 350P-Tier Excavator | \$467,896.53 | 65 |

ACTION ITEMS

- 6. Consideration and ACTION on Fourth Supplemental Resolution authorizing the Brownsville Navigation District of Cameron County, Texas to enter into a Ship Channel Improvement Revolving Fund loan agreement; approving the execution of the loan agreement; and resolving other matters related thereto. (ZY) 67
- 7. Consideration and ACTION on Leases, Assignments, Negotiations, Easements, Subleases, and Contracts in General: (JV)

| | | |
|----|--|----|
| 1. | Marine Railway, Inc. (Authority to Negotiate – Sign) | 68 |
| 2. | Whelan Industries, Inc. (New Lease) | 71 |

BIDS/AGREEMENTS/PURCHASES

- 8. Consideration and ACTION to award contract(s) for the purchase and delivery of bulk fuels. (ZY) 74
- 9. Consideration and ACTION to authorize staff to advertise and solicit for proposals for the District’s property and liability insurance program. (MR) 78
- 10. Consideration and ACTION on Change Order No. 1 to the Harbormaster’s office building generator installation project, adjusting the contract price by \$6,477.93 to replace existing undersized materials. (AC) 79

EXECUTIVE SESSION:

- 11. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551; to deliberate the purchase, exchange, lease, or value of real property; to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
 - A) Discussion regarding Master Franchise Agreement with Brownsville & Rio Grande International Railway, LLC
- 12. Possible ACTION on matters or items discussed in Executive Session.
- 13. Adjournment.

NOTE: The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

NOTE: The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the March 05, 2025 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on February 28, 2025. I further certify that the Agenda was posted on the BND's website and can be downloaded by accessing: www.portofbrownsville.com.



**William Dietrich, Port Director & CEO
Brownsville Navigation District**