

**THE STATE OF TEXAS §
BROWNSVILLE NAVIGATION DISTRICT §
COUNTY OF CAMERON §**

Esteban Guerra, Chairman
John Reed, Secretary
Ernesto Gutierrez, Commissioner

Sergio Tito Lopez, Vice Chairman
John Wood, Commissioner

William Dietrich, Port Director and CEO

**NOTICE A REGULAR BOARD MEETING OF THE
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **December 04, 2024** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30p.m.**

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REGULAR MEETING:

- 1. Call to Order.

INVOCATION

PLEDGE OF ALLEGIANCE

- 2. Public Audience.
If you wish to address the Board of Commissioners during the Public Audience portion of today’s meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the Reception Desk.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert’s Rules of Order*.

- 3. Directors’ Report

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CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration and ACTION on the following Consent Agenda Items:

- a) Approval of the Minutes of the Regular Board Meeting of November 20, 2024. 46
- b) Approval to authorize payments over \$25,000.00. 53

	Vendor	Purpose	Amount	
1	R.M. Walsdorf	Docks 15 & 16 concrete pavement project.	\$198,092.79	54
2	White Cap, LP	Material (smooth dowels) needed to continue with the Business Hub Project.	\$30,710.00	56

ACTION ITEMS

- 5. Consideration and ACTION on re-scheduling the Regular Board Meetings of January 1 and January 15, 2025. (WD) 59
- 6. Consideration and ACTION on amending Tariff Number 6, by adding new Item 432 – Dredge Material Placement Area Permit. (WD) 60
- 7. Consideration and ACTION on Leases, Assignments, Negotiations, Easements, Subleases, and Contracts in General:

1.	Gonzalez Trawlers, Inc. (Termination/Release of Lease)	63
2.	Oil Patch Fuel & Supply, Inc. (New Lease)	66
3.	Bluewing Royal LLC / Bluewing One LLC (Subordination Agreements)	69

BIDS/AGREEMENTS/PURCHASES

- 8. Consideration and ACTION to approve selection and payment for the services provided by recommended medical, dental, vision, short term disability, long term disability and life insurance for all BND employees. (YG) 72
- 9. Consideration and ACTION to approve the Design of Industrial Park Entrance Signs and authorize staff to proceed with the procurement of material to construct signs. (JH) 73
- 10. Consideration and ACTION to approve Extensions of Contracts for the purchase and Delivery of Limestone for BND projects. (JH) 76
- 11. Consideration and ACTION to approve Extension of Contract for the purchase of Testing & Lab Services for BND Wastewater Treatment plants. (JH) 77

- 12. Consideration and ACTION to approve Extensions of Contracts for the Hauling Services as needed. (JH) 78
- 13. Consideration and ACTION to approve Extensions of Contract for the Purchase and Delivery of less than 12% Clay Sand. (JH) 79
- 14. Consideration and ACTION on request to authorize Staff to purchase (1) set of maintenance parts package for Zollern multi-disk hoist brake & installation for GHMK 6507 Model 6 Crane from Kone Crane. (MD) 80

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EXECUTIVE SESSION:

- 15. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551; to deliberate the purchase, exchange, lease, or value of real property; to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
- 16. Possible ACTION on matters or items discussed in Executive Session.
- 17. Adjournment.

NOTE: The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

NOTE: The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the December 04, 2024 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on November 27, 2024. I further certify that the Agenda was posted on the BND’s website and can be downloaded by accessing: www.portofbrownsville.com.

William Dietrich, Port Director & CEO
Brownsville Navigation District