

**THE STATE OF TEXAS §
BROWNSVILLE NAVIGATION DISTRICT §
COUNTY OF CAMERON §**

Esteban Guerra, Chairman
John Wood, Secretary
Sergio Tito Lopez, Commissioner

Ralph Cowen, Vice Chairman
John Reed, Commissioner

William Dietrich, Interim Port Director and CEO

**NOTICE OF A PILOT & REGULAR BOARD MEETING OF THE
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **Wednesday, January 10, 2024** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Pilot Board Meeting at 5:30 p.m. and Regular Board Meeting** to commence immediately after the conclusion of the Pilot Board meeting.

PILOT MEETING: 5:30P.M.

1. Acknowledge receipt of:
 - a. Rules, Qualifications and Regulations
 - b. Deputy Pilot Training Program
 - c. New Deputy Branch Pilot Application

REGULAR MEETING:

1. Call to Order.

INVOCATION

PLEDGE OF ALLEGIANCE

2. Public Audience.
If you wish to address the Board of Commissioners during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the Reception Desk.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration and ACTION on the following Consent Agenda Items:

- a) Approval of the Minutes of the Regular Board Meeting of December 20, 2023. 53
- b) Approval to authorize payments over \$25,000.00. 58

	Vendor	Purpose	Amount	
1	Foremost Paving, Inc.	2023 Ostos Road Pavement Rehabilitation Project	\$539,752.09	59
2	HDR Engineering Inc.	Channel Improvement Project – Phase 2 Design Repackaging & Placement Area 8 Study & Design	\$55,380.81	61
3	RLB Contracting, Inc.	2022 Placement Areas 5B, 7 & 8 Improvements	\$324,446.40	70

BIDS/AGREEMENTS/PURCHASES

- 5. Consideration and ACTION on a Contract for a Joint Election and Election Services with the Cameron County Election Administrator for the May 4, 2024 General Election. *Consideración y acción para un contrato conjunto y servicios para la elección con el administrador de elecciones de Condado de Cameron para el día 04 de mayo de 2024 elecciones generales. (MR)* 72
- 6. Consideration and ACTION on the Grantee/Operators agreement, under the Alternative Site Framework “Usage Driven Site Agreement” between the Brownsville Navigation District Foreign Trade Zone No 62 and AMFCO Group. (TR) 82
- 7. Consideration and ACTION to authorize the FTZ Administrator to submit a request to the FTZ Board to increase the activation limit to 3,000 acres for the Brownsville Navigation District FTZ No. 62 Magnet Site. (TR) 97
- 8. Consideration and ACTION on the Grantee/Operators agreement between the Brownsville Navigation District Foreign Trade Zone No. 62 and Forza Steel USA LLC. (TR) 101
- 9. Consideration and ACTION to approve the extension of the Purchase Agreement for the purchase of Testing & Lab Services for BND Wastewater Treatment Plants. (JH) 110

- 10. Consideration and ACTION to approve the extension of the Purchase Agreement for the purchase and delivery of sand (less than 12% clay). (JH) 111
- 11. Consideration and ACTION to authorize Staff to proceed with the Purchase and Delivery of Material to be utilized in the installation of the sewer system for the 118-acre Business Park, pursuant to BuyBoard contract number #706-23. (JH) 112
- 12. Consideration and ACTION to authorize Staff to proceed with the repair of unit #732 bulldozer. (JH) 115
- 13. Consideration and ACTION to authorize Staff to purchase luffing control blocks and FES valves. (MD) 119
- 14. Consideration and ACTION to authorize Staff to purchase the Fishing Harbor Security Fence Materials pursuant to BuyBoard National Purchasing Cooperative Proposal 657-21 from Hurricane Fence Co. (AC) 126

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EXECUTIVE SESSION:

- 15. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551; to deliberate the purchase, exchange, lease, or value of real property; to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
- 16. Possible ACTION on matters or items discussed in Executive Session.
- 17. Adjournment.

NOTE: The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

NOTE: The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the January 10, 2024 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on January 5, 2024. I further certify that the Agenda was posted on the BND’s website and can be downloaded by accessing: www.portofbrownsville.com.



William Dietrich, Interim Port Director & CEO
Brownsville Navigation District