

**THE STATE OF TEXAS §  
BROWNSVILLE NAVIGATION DISTRICT §  
COUNTY OF CAMERON §**

*Esteban Guerra, Chairman  
John Wood, Secretary  
Sergio Tito Lopez, Commissioner*

*Ralph Cowen, Vice Chairman  
John Reed, Commissioner*

*Eduardo A. Campirano, Port Director and CEO*

**REGULAR BOARD MEETING OF THE BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **Wednesday, January 11, 2023** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30 p.m.**

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**REGULAR MEETING: 5:30 p.m.**

1. Call to order.

***INVOCATION***

***PLEDGE OF ALLEGIANCE***

2. Public Audience

If you wish to address the Board of Commissioner during the Public Audience portion of today’s meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the table in rotunda.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert’s Rules of Order*.

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3. Directors Reports

## CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration and ACTION on the following Consent Agenda Items.
  - a. Approval of the Minutes of the Regular Board Meeting of December 21, 2022. 62
  - b. Approval of payments over \$25,000. 69

	Vendor	Purpose	Amount	
1.	Estrada-Hinojosa Investment Bankers	Financial Advisory services related to issuance of the Revolving Note Purchase Program	\$94,807.80	70
2.	HDR Engineering Inc.	Channel Improvement Project	\$213,262.11	71

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## ACTION ITEMS

5. Consideration and Action on Assignments, Negotiations, Easements, Subleases, and contracts in general: (MR)

1.	Verdun Cargo Solutions LLC (Authority to Negotiate)	77
2.	905 / BMW, Inc. (New Lease)	80

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## BIDS/AGREEMENTS/PURCHASES

6. Consideration and ACTION to authorize District staff to enter into a Service Agreement for Budget Cycle Management software tool. (ZY) 83
7. Consideration and ACTION on the Amended and Restated Grantee/Operator's Agreement between the Brownsville Navigation District Foreign Trade Zone No. 62 and TransMontaigne Operating Company L.P. (TR) 87
8. Consideration and ACTION to authorize Staff to advertise for proposals for unarmed security services at the Fishing Harbor. (MS) 97
9. Consideration and ACTION to authorize Port Staff to advertise for proposals for HVAC Maintenance and Repair Services. (JH) 98
10. Consideration and ACTION to authorize Port Staff to advertise for proposals for Crushed Limestone. (JH) 99

- 11. Consideration and ACTION to authorize Port Staff to advertise for proposals for Belly Dump Truck and/or End Dump Truck Hauling Services. (JH) 100
- 12. Consideration and ACTION to authorize Staff to enter into a science support service agreement with USGS. (MD) 101
- 13. Consideration and ACTION on proposal by HDR Engineering, Inc. for professional engineering services to prepare plans and specifications for the Bulk Cargo Dock Structural Repairs project, and to authorize the Port Director & CEO to execute the Task Order. (AC) 103

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**EXECUTIVE SESSION**

- 14. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551 (§551.071); to deliberate the purchase, exchange, lease, or value of real property (§551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, and to conduct deliberations regarding economic development negotiations (§551.087).
- 15. Possible ACTION on matters or items discussed in Executive Session.
- 16. Adjournment.

**NOTE:** The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

**NOTE:** The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

**I certify that a copy of the January 11, 2023 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on January 6, 2023. I further certify that the Agenda was posted on the BND’s website and can be downloaded by accessing: [www.portofbrownsville.com](http://www.portofbrownsville.com).**

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**Eduardo A. Campirano, Port Director & CEO  
Brownsville Navigation District**