

THE STATE OF TEXAS §  
BROWNSVILLE NAVIGATION DISTRICT §  
COUNTY OF CAMERON §

*Sergio Tito Lopez, Chairman*  
*Esteban Guerra, Secretary*  
*John Reed, Commissioner*

*Ralph Cowen, Vice Chairman*  
*John Wood, Commissioner*

*Eduardo A. Campirano, Port Director and CEO*

**REGULAR BOARD MEETING OF THE BROWNSVILLE NAVIGATION  
DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **Wednesday, September 1, 2021** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30 p.m.**

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**REGULAR MEETING: 5:30 p.m.**

1. Call to order.

***INVOCATION***

***PLEDGE OF ALLEGIANCE***

2. Public Audience

If you wish to address the Board of Commissioner during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the table in rotunda.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Receive Directors Reports

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**CONSENT AGENDA ITEMS**

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

- 4. Consideration and ACTION on the following Consent Agenda Items.
  - a. Approval of the Minutes of the Regular Board Meeting of August 18, 2021. 56
  - b. Approval of payments over \$25,000. (LH) 62

	Vendor	Purpose	Amount	
1	Renoworks LLC	Oil Dock #6 West Pipe Bridge	\$57,529.80	63
2	Shey-Harding Associates, Inc.	Executive Search Services	\$25,000.00	65

- 5. Consideration and ACTION to vote on a Resolution to adopt a 2021 property tax rate for the Brownsville Navigation District at a rate not to exceed \$.029955 per \$100 valuation. This rate is comprised of a debt rate of \$.003645 per \$100 valuation and a maintenance and operations rate of \$.026310 per \$100 valuation. (LH) 66
- 6. Discussion of proposed Fiscal Year 2021 Operating and Capital Budget Amendments. (LH) 71

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**PRESENTATIONS**

- 7. Presentation and discussion on Port of Brownsville Tariff No. 6 proposed amendments. (MR) 86

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**ACTION ITEMS**

- 8. Consideration and ACTION on Leases, Assignments, Negotiations, Easements, Subleases, and Contracts in General: (MG)

1	Little Bird Cattle & Equipment Co., LLC (Authority to Negotiate)	95
2	Snodgrass, Inc. (Authority to Negotiate)	99
3	Gulf Facilities, Inc. (Authority to Negotiate)	103
4	Yolanda Linarte dba Marine Industrial Safety Association (New Lease)	106
5	Maria Elena, Inc. (New Lease)	109
6	Francisco Peña dba Port Machine Shop (New Lease)	113

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**BIDS/AGREEMENTS/PURCHASES**

- 9. Consideration and ACTION to approve the purchase order to Texas Municipal League Intergovernmental Risk Pool for the 2021/2022 renewal policies for Workers Compensation Coverage, Business Automobile Liability, and Automobile Physical Damage and to authorize payment of the premium when invoices in the amount of \$141,388.00. (MR) 116
- 10. Consideration and ACTION authorizing Port Director & CEO to execute Work Authorization No. 7 with S&B Infrastructure, Ltd. to conduct work sessions with BND Board and Executive Staff in Workshop Session to discuss projects and potential development of a strategic plan for the Port of Brownsville. (EAC) 120

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**EXECUTIVE SESSION**

- 11. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551 (§551.071); to deliberate the purchase, exchange, lease, or value of real property (§551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including the annual evaluation of the Port Director / Chief Executive Officer (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
- 12. Possible ACTION on matters or items discussed in Executive Session.
- 13. Adjournment.

**NOTE:** The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

**NOTE:** The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

**I certify that a copy of the September 01, 2021 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on August 27, 2021. I further certify that the Agenda was posted on the BND’s website and can be downloaded by accessing: [www.portofbrownsville.com](http://www.portofbrownsville.com).**

  
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**Eduardo A. Campirano, Port Director & CEO**  
**Brownsville Navigation District**