

**THE STATE OF TEXAS §
BROWNSVILLE NAVIGATION DISTRICT §
COUNTY OF CAMERON §**

*Sergio Tito Lopez, Chairman
Esteban Guerra, Secretary
John Reed, Commissioner*

*Ralph Cowen, Vice Chairman
John Wood, Commissioner*

Eduardo A. Campirano, Port Director and CEO

**NOTICE OF A REGULAR BOARD MEETING OF THE
BROWNSVILLE NAVIGATION DISTRICT**

THIS MEETING WILL BE CONDUCTED AS A VIDEOCONFERENCE MEETING DUE TO THE COVID-19 HEALTH EMERGENCY AS AUTHORIZED BY CHAPTER 551 OF THE TEXAS GOVERNMENT CODE AND EMERGENCY ORDERS OF THE GOVERNOR

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **Wednesday, December 2, 2020** by video/teleconference initiated from the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30p.m.**

Pursuant to the action of the Governor of the State of Texas to allow virtual and telephonic meetings, the Board of Commissioners will conduct its meeting virtually. A recording of the meeting will be made available to the public as will written minutes after approval by the Board of Commissioners. The meeting may be accessed as provided below:

Meeting link:

<https://portofbrownsville.webex.com/portofbrownsville/j.php?MTID=m7345c513eddb7b874bb25bc50211f94c>

Join by phone:

1-844-992-4726 United States Toll Free
+1-408-418-9388 United States Toll
Attendee access code 375 159 38

All participants who wish to comment publicly should follow the instructions provided under the Public Audience section of the below agenda. Virtual participants will be muted upon entry and should stay muted unless called upon to speak.

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REGULAR MEETING: 5:30 p.m.

1. Call to order.

INVOCATION

PLEDGE OF ALLEGIANCE

2. Public Audience

If you wish to address the Board of Commissioners during the Public Audience portion of meeting about either an item on this agenda or other issue, please submit your request to speak no later than an hour before the scheduled meeting electronically to Janie Velasquez at jvelasquez@portofbrownsville.com (Request shall include: name and the agenda item or topic of discussion you wish to address).

In accordance with BND Policy, only those persons who have signed up shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Receive Directors Report

- a. Receive Directors Report

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CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration and ACTION on the following Consent Agenda Items.

- a. Approval of the Minutes of the Regular Board Meeting of November 17, 2020. 50
- b. Approval of payments over \$25,000. (LH) 55

	Vendor	Purpose	Amount	
1	Foremost Paving, Inc.	South Port Connector Road Project	\$1,440,263.25	56
2	GeoSolutions, Inc.	Geogrid for Patio 22	\$118,330.94	69
3	Pederson Construction Company, Inc.	2020 BND Waterline Replacement	\$188,959.85	70
4	Vulcan Materials Company	Crushed Limestone for Patio 22	\$70,282.34	76

5. Consideration and ACTION on an application for a renewal of the Line Handling Permit to: (MR) 90

- M&M Mooring Company d/b/a M&M Mooring & Marine Services

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APPOINTMENTS

6. Appointment of BND Commission to Boards and Committees. (STL) 91

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PRESENTATION

7. Presentation by Roberto Ruiz, Architect on the design for the remodeling of the building located at 2001 Foust Road for U.S. Customs and Border Protection. (DE) 92

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DISCUSSION

8. Discussion of proposed Fiscal Year 2021 Operating and Capital Budgets. (LH) 97

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ACTION

9. Consideration and ACTION on Assignments, Negotiations, Easements, Subleases, and Contracts in General: (ST)

1	Iron Mike Marine Inc. (Authority to Negotiate)	112
2	Brownsville Acquisition, Inc. c/o Callidus Capital Corporation (New Lease)	115
3	Brownsville Acquisition, Inc. / Steelcoast Company, LLC. (Consent to Sublease)	118

10. Consideration and ACTION on acknowledging receipt of the revised Tariff for Signet Maritime Corporation for the Port of Brownsville and Port Isabel. (MR) 121
11. Consideration and ACTION to approve selection and payment for the services provided by recommended medical, dental, vision, life, short-term and long-term disability insurance providers for all BND employees. (JM) 134

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BIDS/AGREEMENTS/PURCHASES

12. Consideration and ACTION on bids received for pickup trucks. (MR) 135
13. Consideration and ACTION on bid received for the annual contract for Disposal of Oily Water from the Fishing Harbor Sewer Treatment Plant. (OG) 140

14. Consideration and ACTION to authorize staff to advertise for bids for Geogrid material, and to open bids thereof. (OG) 142
15. Consideration and ACTION to award bid and authorize payment for the purchase of the wash bay equipment for the BND Maintenance Dept. (OG) 143
16. Consideration and ACTION to accept work performed by contractor RenoWorks, LLC on the 2020 Turning Basin WWTP Clarifier Rehabilitation project, and authorizing Final Payment of \$18,180.05, which includes all completed work and release of retained funds. (AC) 145
17. Consideration and ACTION to provide Port Staff with direction on the Administration Building Emergency Generator Installation project. (AC) 148

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EXECUTIVE SESSION

18. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551 (§551.071); to deliberate the purchase, exchange, lease, or value of real property (§551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
19. Possible ACTION on matters or items discussed in Executive Session.
20. Adjournment.

NOTE: The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

NOTE: The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the December 2, 2020 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on November 25, 2020. I further certify that the Agenda was posted on the BND's website and can be downloaded by accessing: www.portofbrownsville.com.



**Eduardo A. Campirano, Port Director & CEO
Brownsville Navigation District**