

**MINUTES OF A REGULAR MEETING OF THE BOARD OF NAVIGATION AND
CANAL COMMISSIONERS OF THE BROWNSVILLE NAVIGATION DISTRICT OF
CAMERON COUNTY, TEXAS HELD AUGUST 12, 2020 AT 5:30 P.M.**

The Board of Navigation and Canal Commissioners of the Brownsville Navigation District of Cameron County, Texas, held a regular meeting on **Wednesday, August 12, 2020 at 5:30 p.m.** The following individuals were present and absent:

PRESENT: John Reed, Chairman
Ralph Cowen
John Wood
Esteban Guerra
Sergio Tito Lopez

ABSENT: None

ALSO PRESENT: Eduardo A. Campirano, Port Director and CEO
Daniel Rentfro Jr., District Counsel
William J. Irwin, Associate District Counsel

STAFF MEMBERS: Donna Eymard
Janie Velasquez
Chief Carlos Garcia
Ariel Chavez
Lorena Hernandez
Margie Recio

OTHERS PRESENT: Rev. Andreas Lewis
Jeff Massengill
Nico Schaefer

1. Meeting Called To Order

The Chairman called the meeting to order at 5:33 p.m. Reverend Lewis offered a prayer. The Chairman then led those present in the Pledge of Allegiance to the United States and Texas flags.

2. Public Audience

No person registered to address the Board.

3. Receive Director's Report

a. Receive Port Monthly Operations Summary Report

The Board received the reports.

CONSENT AGENDA

4. Consideration and Action on the Following Consent Agenda Items:

- a. Approval of the Minutes of the Regular Board Meeting of July 1, 2020.

- b. Approval to authorize payments over \$25,000.00:
 - 1. HDR Engineering Inc., the amount of \$13,039.00, for BIH Project Task Order #3;
 - 2. G&T Paving, LLC, the amount of \$156,813.30, for 2020 BND Port Road Improvements;
 - 3. McGriff, Seibels & Williams, the amount of \$40,000.00, for Annual Broker Service Agreement Service Fee;
 - 4. RM Walsdorf, the amount of \$74,205.00, for BND Oil Dock 5 Bulkhead Repairs;
 - 5. Vulcan Materials Company, the amount of \$71,544.78, for Crushed Limestone Patio 22; and
 - 6. Witt O'Briens, the amount of \$39,210.83, for Pit #1 Closure.

- 5. **Presentation of District Funds Investments Report for the Period April 1, 2020 through June 30, 2020.**
- 6. **Consideration and Action to authorize the District’s Depository, Lone Star National Bank, to change safekeeping custodian for pledged collateral of the District’s deposits to FHLBD.**
- 7. **Consideration and Action on an application for a renewal of the Stevedore and Freight Handler’s License submitted by Schaefer Stevedoring, Inc.**
- 8. **Consideration and Action to declare Units 644, 665, 673, 696 as surplus to the District’s needs and to authorize the Staff to offer the vehicles as a trade-in.**
- 9. **Consideration and Action authorizing Staff to advertise for bids for the purchase of five pickups.**
- 10. **Consideration and Action on the Grantee/Operators agreement, under the new ASF “Usage Driven Site Agreement” between the Brownsville Navigation District Foreign Trade Zone No. 62 and Port Isabel Logistical Offshore Terminal, Inc.**
- 11. **Consideration and Action to authorize staff to advertise for bids to replace the exterior 400 amp disconnect box and J box to the Harbor Master’s Office.**

Commissioner Wood moved to remove Item 10 from the Consent Agenda and to table Item 10, Commissioner Guerra seconded, and the motion passed unanimously.

Commissioner Guerra moved to approve all other consent agenda items, Commissioner Lopez seconded, and the motion passed unanimously.

12. Consideration and Action on Assignments, Negotiations, Easements, Subleases, and Contracts in General.

Mrs. Eymard addressed the Board regarding the following items:

- 1. **Frajara Express, LLC (New Lease)**

The site is currently under lease to Optimum Quality Transfers, LLC, which has the same principals as Frajara Express, LLC. Frajara Express, LLC is requesting a new lease on this site.

There are property taxes owed by the current tenant, but the current tenant has signed a payment agreement with the County and provided staff a copy of the agreement. Frajara Express, LLC is requesting a new lease for the purpose of trailer parking. The proposed new lease is to take effect May 22, 2020. After discussion regarding the tax payment agreement, Commissioner Lopez moved to approve and sign the new lease with Frajara Express, LLC, Commissioner Guerra seconded, and the motion passed unanimously.

2. Texas KLM, LLC, d/b/a KLM Terminal & Valero Brownsville Terminal (**Consent of Access License Agreement**)

The Port exercised its rights under Section 14.1 of the Valero Lease and entered into a certain License Agreement with KLM (the "KLM License") dated December 4, 2019, under which the Port granted to KLM certain non-exclusive rights to install one pipeline over and across a portion of the Property for the limited purposes described in the KLM License, pursuant to the terms and conditions contained in the KLM License. The Port has requested that Valero, as the lessee under the Valero Lease and the licensee under the Valero License, consent to KLM's use and occupancy of the portion of the Property covered by the KLM License for the limited purposes described in the KLM License; and Valero has agreed to the Port's request. Commissioner Lopez moved to approve and sign the Access License Agreement to Texas KLM, LLC, d/b/a KLM Terminal and Valero Brownsville Terminal, Commissioner Wood seconded, and the motion passed unanimously

3. Lighthouse Docks, Inc. (**Authority to Negotiate**)

The lease to Lighthouse Docks, Inc. expired on June 30, 2020, with no additional renewal options, and the lessee is requesting a new lease. The purpose of this lease is for a dock unloading facility for shrimping boats. Commissioner Lopez moved to approve the Authority to Negotiate lease for the term of (5) five years and an additional (5) five-year option, Commissioner Wood seconded, and the motion passed unanimously.

13. Consideration and Action to acknowledge receipt of Certified Appraisal Roll and Property Tax calculations for the District's 2020 levy.

Mr. Campirano addressed the Board on the receipt of the Certified Appraisal Roll and Property Tax calculations for the District's 2020 levy. The District's 2020 Certified Appraisal Roll was approved by the Cameron Appraisal District on July 20, 2020. Submittal to the BND Commissioners of the certified appraisal roll and the property tax rate calculations are required steps in the tax assessment process of the Texas Tax Code Chapter 26. The 86th Legislature passed Senate Bill 2 with most amendments effective 1/1/2020, including adopting new terminology and calculations for the no-new-revenue and voter-approval tax rates. SB 2 amendments also limits the allowed increases in the no-new-revenue M.O. rate to 3.5%, formerly 8%, and now requires taxing units to hold an automatic election for voters to accept or reject an adopted tax rate that exceeds the voter-approval tax rate. Commissioner Guerra moved to acknowledge receipt of the Certified Appraisal Roll and Property Tax calculations for the District's 2020 Property Tax Levy, Commissioner Wood seconded, and the motion passed unanimously.

14. Consideration and Action to vote to publish a 2020 Proposed Tax Rate for the Brownsville Navigation District.

Mr. Campirano and Ms. Hernandez addressed the Board requesting to vote to publish a 2020 Proposed Tax Rate for the Brownsville Navigation District. Under this item, the BND Commissioners will vote to publish a 2020 Proposed Tax Rate for the District. Staff is

recommending a Proposed Tax Rate of \$.029778 per \$100 valuation which is equal to the lower of the \$.034588 no-new-revenue tax rate and \$.029778 voter-approval tax rate, and therefore no public hearing is required since the District is not proposing to increase property taxes in the 2020 year. Also, the \$.029778 Proposed Tax Rate is not greater than the \$.029778 voter-approval tax rate as a result the District is not required to hold an election to seek voter approval of the rate. The Board has the option of accepting the \$.029778 proposed tax rate or proposing an alternative. Commissioner Lopez moved to accept and take a roll call vote to publish a 2020 Proposed Property Tax Rate of \$.029778 per \$100 of valuation, which is a Debt Rate of \$.004864 per \$100 of valuation and a Maintenance and Operations rate of \$.024914 per \$100 of valuation, Commissioner Guerra seconded, and the motion passed unanimously. A roll call vote was taken and each Commissioner voted in favor to publish the 2020 Proposed Property Tax Rate of \$.029778 per \$100 valuation.

15. Consideration and Action on Second Amended Order for an election to be held on November 3, 2020 for the purpose of electing three Navigation and Canal Commissioners to add three additional Early Voting Locations. (*Consideracion y accion sobre Segunda Enmienda de Orden de eleccion que se llevara acabo el 3 de noviembre de 2020 con el proposito de elegir tres Comisionados de Navegacion y Canal para añadir tres ubicaciones de Casillas para votacion previa*)

Mr. Campirano and Mrs. Recio addressed the Board requesting the adoption of the Second Amended Order for an election to be held on November 3, 2020 for the purpose of electing three Navigation and Canal Commissioners to add 10 additional Early Voting Locations. Due to the postponement of the May 2 Election to November 3, the District is required to post an Amended Order of Election no later than August 17 to include the additional designated Early Voting Locations. Commissioner Guerra moved to adopt the Second Amended Order for an Election to be held on November 3, 2020 for the purpose of electing three Navigation and Canal Commissioners, Commissioner Wood seconded, and the motion passed unanimously.

16. Consideration and Action on a Contract for Election Services with the Cameron County Elections Administrator for the November 3, 2020 General Election. *Consideracion y accion para un contrato de servicios para la eleccion con el administrador de elecciones de Condado de Cameron para el dia 3 de noviembre de 2020 elecciones generales.*

Mr. Campirano addressed the Board requesting the approval on the Contract for Election Services with the Cameron County Elections Administrator for the November 3, 2020 General Election. Due to the postponement of the May 2 election to November 3, the Cameron County Elections office issued a new contract for their services for the November 3 election. The District's pro-rata shared cost for this election is projected to be \$79,200 for 17 Early Voting Locations and 45 Election Day Locations. Should the District agree to designate the Administration Building as an Early Voting site, then the cost would increase by an estimated range of \$15,000 - \$17,000. A deposit in the amount of \$47,520 is required to be paid by September 1st. Commissioner Wood moved to approve the Contract for Election Services with the Cameron County Elections Administrator in the estimated amount of \$79,200 plus the fee for adding the District's

Administration Building as an additional Early Voting site and to process payment for the deposit in the amount of \$47,520, Commissioner Guerra seconded, and the motion passed unanimously.

Commissioner Guerra left the Board Room.

17. Consideration and Action to award bid and authorize payment for the purchase of a new 2020 Excavator.

Mr. Campirano addressed the Board requesting to award bid and authorization of payment for the purchase of a new 2020 Excavator. The District requested sealed bids for the purchase of a new 2020 excavator on June 29, 2020 with a bid opening date of July 9, 2020. The new excavator will allow staff to expedite Port projects more efficiently. Five vendors submitted bids. Nueces Power Equipment from Corpus Christi, TX and Boss Tx, Inc. from San Antonio, TX will be rejected due to failure of submitting a form of bid security for their bid. H&V Equipment Services from Progresso, TX was the lowest bidder but did not meet specifications and submitted an incorrect form of check as a bid security (company check). Therefore, the bid will be rejected as bid specifications called for a cashier's check, certified check or bid bond. Commissioner Lopez moved to reject the bids that did not meet specifications and to award the bid and authorize payment to Doggett Heavy Machinery for \$295,000.00 the most responsible bidder for the purchase of a new 2020 excavator, Commissioner Wood seconded, and the motion passed by a vote of 4-0. Commissioner Guerra was not present and voting.

18. Consideration and Action to award bid and authorize payment for the purchase of a new 4x4 backhoe.

Mr. Campirano addressed the Board requesting to award bid and authorize payment for the purchase of a new 4x4 backhoe. The District requested sealed bids for the purchase of a new 4x4 backhoe on June 29, 2020 with a bid opening date of July 9, 2020. The new backhoe will replace the 2006 Caterpillar unit, which will be accepted as a trade-in. Three vendors submitted bids, however, only the following two vendors submitted all required documents as specified in the specification packet. Doggett Heavy Machinery from San Juan, TX submitted a bid for a John Deere 410L Backhoe Loader in the amount of \$106,326.00 and offering \$16,000.00 for value of trade-in for a total of \$90,326.00 and Holt Cat from Edinburg, TX submitted a bid for a Caterpillar 440 C4EX Backhoe Loader in the amount of \$115,000.00 for value of trade-in for a total of \$100,000.00 Boss Tx, Inc. from San Antonio, TX submitted a bid for a JCB 3CX 15HFCE Backhoe Loader in the amount of \$95,125.00 and offered \$12,500.00 for value of trade-in for a total of \$82,625.00. Boss, Tx, Inc. was the lowest bidder but did not submit any form of bid security for their bid. Commissioner Lopez moved to reject the bid that did not meet specifications and to award the bid and authorize payment to Doggett Heavy Machinery for \$90,326.00 for the purchase of a new 4x4 backhoe, Commissioner Wood seconded, and the motion passed by a vote of 4-0. Commissioner Guerra was not present and voting.

19. Consideration and Action to ratify the emergency purchase of the new Aerator Motor for the Turning Basin Water Treatment Plant and to authorize payment of the invoice when received.

Mr. Campirano addressed the Board requesting the ratification on the emergency purchase of the new Aerator Motor for the Turning Basin Water Treatment Plant and to authorize payment of the invoice when received. During routine daily inspections of the water treatment plants, BND Maintenance and Utilities Staff found that the existing aerator motor at the Turning Basin Water

Treatment Plant was non-operational. After further inspection, it was determined that the whole aeration assembly needed to be replaced. The District requested a proposal for the purchase of a new complete aerator assembly and the installation of the new electrical components for the Turning Basin Water Treatment Plant. This was discussed with the Port Director & CEO who concurred that this situation posed as an item necessary to preserve or protect the public health and the safety of the residents of the District. In consultation with the Port Director and Director of Finance; it was deemed an emergency purchase and the Port Director authorized Staff to proceed with the purchase. Commissioner Wood moved to ratify the Emergency Purchase of the new complete aerator assembly to Aqua-Aerobic System, Inc. in the amount of \$29,180.00 and the installation of the new electrical components to JP'S Ace Electric in the amount of \$6,400.00 for the Turning Basin Water Treatment Plant and authorize payment for the invoices when received, Commissioner Lopez seconded, and the motion passed by a vote of 4-0. Commissioner Guerra was not present and voting.

20. Consideration and Action to award bid and authorize payment for the purchase of a 2015 Used Day Cab Truck.

Mr. Campirano addressed the Board requesting to award bid and authorize payment for the purchase of a 2015 Used Day Cab Truck. The District requested sealed bids for the purchase of a 2015 used day cab truck for the use of hauling heavy equipment throughout the Port area on July 6, 2020 with a bid opening date of July 20, 2020. Two vendors submitted bids, Doggett Freightliner from Pharr, TX submitted a bid for a 2015 KW T800 in the amount of \$74,750.00, and Fresco Carriers, LLC. from Edinburg, TX submitted a bid for a 2015 KW T800 in the amount of \$69,950.00. Commissioner Wood moved to award the bid and authorize payment to the lowest responsible bidder, Fresco Carriers, LLC in the amount of \$69,950 for the purchase of a 2015 used day cab truck for the use of hauling heavy equipment throughout the Port area, Commissioner Cowen seconded, and the motion passed by a vote of 4-0. Commissioner Guerra was not present and voting.

Commissioner Guerra returned to the Board Room.

21. Consideration and Action to authorize Port Staff to Advertise for Bids on the Bulk Cargo Dock Platforms project, and to open bids thereof.

Mr. Campirano addressed the Board requesting authorization for Port Staff to advertise for bids on the Bulk Cargo Dock Platforms project, and to open bids thereof. BND Engineering Staff worked with consultant EDG, Inc., Consulting Engineers (EDG) on the construction phase of the Bulk Cargo Dock Improvements project which was completed last year. Subsequent to completion of the Dock Fendering portion of those improvements, the Harbor Master requested installation of platforms to facilitate access from vessels to the dock. Since EDG had designed the improvements to the dock structure needed by Port tenant West Plains, BND engaged EDG to design the HMO required platforms. EDG has completed construction drawings and specifications for the platforms with concurrence from HMO and BND Engineering staff. BND Engineering Staff is in the process of preparing the contract documents. In order to engage a contractor to perform this work, staff will need to publish an Invitation to Bid in the local newspaper. Commissioner Lopez moved to authorize BND Staff to prepare an Invitation to Bid on the Bulk Cargo Dock Platforms, as per drawings and specifications prepared by consultant EDG, Inc., Consulting Engineers, to publish

same in the local newspaper as required by BND Purchasing procedures, and to open bids once they are received, Commissioner Guerra seconded, and the motion passed unanimously.

22. Consideration and Action to accept proposal from Raba-Kistner Consultants, Inc. for Construction Materials Observation and Testing Services for the South Port Connector Road project in the Port of Brownsville.

Mr. Campirano addressed the Board requesting the acceptance of the proposal from Raba-Kistner Consultants, Inc. for Construction Materials Observation and Testing Services for the South Port Connector Road project in the Port of Brownsville. The Port Director and BND Engineering Staff have been working with the Texas Department of Transportation (TxDOT), with the Cameron County Regional Mobility Authority (CCRMA) and with CCRMA's consultant S&B Infrastructure, Ltd. (S&BI) on the South Port Connector Road project. On December 18, 2019 BND Commissioners awarded the project to lowest bidder Foremost Paving, Inc. (Foremost) and after concurrence from TxDOT on April 20, 2020 the District issued the Notice of Award and Foremost submitted the executed contract documents. Further, BND Engineering Staff requested a proposal from Raba-Kistner Consultants, Inc. (Raba) for Construction Materials Observation and Testing Services for this project. BND staff have been working with S&BI on the Materials Testing scope of work for Raba, and they have submitted a final proposal with an estimated fee of \$181,977.00, which includes Concrete Driven Pile Observations. This fee is estimated based on on-call services implementing required testing frequencies. Commissioner Guerra moved to accept the proposal from Raba-Kistner Consultants, Inc. for Construction Materials Observation and Testing Services on the South Port Connector Road project for the estimated fee amount of \$181,977.00, which will not be exceeded without BND Commissioners' authorization, Commissioner Lopez seconded, and the motion passed unanimously.

23. Consideration and Action to accept proposals from consultant HDR, Inc. for Task Order #30, consisting of a Phase I Environmental Site Assessment, Cultural Resources Report, Categorical Exclusion Report with supporting documents and coordination with U.S. Army Corps of Engineers for the Release of BIH Easement Tracts Nos. 10, A100E and 122E as provided in WRDA 2016.

Mr. Campirano addressed the Board requesting the acceptance of proposal from consultant HDR, Inc. for Task Order #30, consisting of a Phase I Environmental Site Assessment, Cultural Resources Report, Categorical Exclusion Report with supporting documents and coordination with U.S. Army Corps of Engineers for the Release of BIH Easement Tracts Nos. 10, A100E and 122E as provided in WRDA 2016. BND Staff has been working with the U.S. Army Corps of Engineers (USAGE) pursuant to preparation of the Disposal Report and related matters concerning the release of various Easement Tracts as provided in Section 1318 of the Water Resources Development Act of 2016. There are several requirements related to environmental issues, cultural resources, and other information to populate said Disposal Report. BND Staff has requested and received a proposal from consultant HDR, Inc. (HOR) to perform the required Phase I Environmental Site Assessment, Cultural Resources Report, and Categorical Exclusion Report with supporting documentation, as well as coordination with U.S. Army Corps of Engineers for Tracts Nos. 10, A100E and 122E, the last three tracts in the WRDA. HOR performed the same type of services for all the previous tracts, namely, Tracts Nos. 1, 2, 4, 5, 9 and 11, with pending release of Tract No. 9 and successful releases of all the other tracts. HOR has submitted a proposal to perform the work on Tracts Nos. 10, A100E and 122E, on a time and materials basis for an estimated fee of \$37,500.00. Commissioner Guerra moved to authorize the Port Director & C.E.O

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to accept the proposal for Task Order #30, consisting of Environmental Services on Tracts Nos. 10, A100E and 122E of the Brazos Island Harbor Easements Releases in WRDA 2016, for a not-to-exceed fee of \$37,500.00, and execute the Task Order Agreement with HDR for those services, Commissioner Lopez seconded, and the motion passed unanimously.

24. Consideration and Action on Bids received for the 2020 BND Water Lines Replacement project, and to authorize BND Staff to issue the Notice of Award to the successful bidder.

Mr. Campirano addressed the Board requesting the award or rejection on Bids received for the 2020 BND Water Lines Replacement project, and to authorize BND Staff to issue the Notice of Award to the successful bidder. After BND Engineering staff completed in-house surveys of Foust Road, Old State Highway No. 48 and Chemical Road to replace old water distribution pipes, on June 17, 2020 BND Commissioners authorized BND Staff publish an invitation to bid on the 2020 BND Water Lines Replacement project. The project's objective is to replace old 16", 14" and 12" asbestos cement (AC) pipes on Foust Road and Old SH 48 with new 16" Polyvinyl Chloride (PVC) pipes, and to replace the old 8" Cast Iron (CI) pipeline on Chemical Road with a new 12" PVC pipe. The Advertisement for Bids was published in the local newspaper on June 22 and June 29, 2020, with a mandatory Pre-Bid Meeting held on June 29. The Bid Opening was held on July 21, 2020 with seven (7) bids being submitted. The lowest responsive bid was from Pederson Construction of Los Fresnos, Texas in the amount of \$1,256,350.00, which, due to a small mathematical error, was adjusted to \$1,255,690.00. Commissioner Lopez moved to award the contract for the 2020 BND Water Lines Replacement project to lowest bidder Pederson Construction in the amount of \$1,255,690.00 and authorize BND Staff to issue the Notice of Award, Commissioner Wood seconded, and the motion passed unanimously.

25. Consideration and Action to ratify emergency purchase of crushed gravel placement for Oil Dock #6 Bulkhead and to authorize payment of the invoice when received.

Mr. Campirano and Mr. Chavez addressed the Board requesting the ratification on purchase of crushed gravel placement for Oil Dock #6 Bulkhead and to authorize payment of the invoice when received. The Port Director and BND Engineering Staff have been working with consultant HDR, Inc. (HDR) on monitoring some recently observed downward vertical displacement of a portion of the Bulkhead of the recently constructed Oil Dock #6. After two weeks of observation, the displacement appeared to be progressing rapidly. Concerned that the rapid movement posed a safety hazard to BND tenants and employees due to the uncertainty of the extent of the unforeseen damage, BND and HDR Staffs felt it constituted an emergency. After analyzing two weeks of data, HDR's recommendation was to place crushed gravel in front of the bulkhead to increase the passive resistance below the concrete cap to slow down or curtail the downward movement of the bulkhead, and a proposal to furnish and install that gravel was requested and received from R.M. Walsdorf, Inc. (Walsdorf) in the amount of \$111,173.50. BND obtained written commitment from HDR to reimburse the cost of this implementation. BND emergency purchase policies were followed, and the emergency purchase was authorized pending ratification. Jeff Massengill of HDR addressed the Board. Mr. Massengill said that HDR would stand behind its work if there was a design problem. Commissioner Guerra asked how long the placement of crushed gravel will prevent the problem from worsening. Mr. Massengill said that the answer to Commissioner Guerra's question is unclear at this time because the root of the problem is unknown. Commissioner Lopez asked if the piles should have been driven further into the ground and Mr. Massengill replied that the answer to that question is also unclear at this time. Mr. Massengill also

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noted that HDR was prepared to reimburse the BND for its costs relating to the placement of the gravel. Commissioner Wood moved to ratify the Emergency Purchase of Crushed Gravel Placement for Oil Dock #6 Bulkhead from R.M. Walsdorf, Inc. and authorize payment of the invoice in the amount of \$111,173.50 when received, Commissioner Cowen seconded, and the motion passed unanimously.

26. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551; to conduct deliberations regarding real property (§551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).

Mr. Campirano noted that there was an item for discussion in Executive Session. The Chairman then announced that the time was 7:04 p.m. Commissioner Lopez moved that the Board adjourn into executive session, Commissioner Guerra seconded, and the motion carried unanimously.

Commissioner Guerra moved to reconvene in open session, Commissioner Lopez seconded, and the motion carried unanimously. The Chairman then announced that the time was 7:24 p.m., and that the Board had reconvened in open session.

27. Possible action on matters or items discussed in Executive Session.


There was none.

28. Adjournment.

Commissioner Wood moved to adjourn the meeting, Commissioner Guerra seconded, and the meeting was adjourned by unanimous consent at 7:24 p.m.

ATTEST


Secretary


John Reed
Chairman of the Board