

**BROWNSVILLE NAVIGATION DISTRICT
OF CAMERON COUNTY, TEXAS**



Invitation to Bid

**2020 BND RAILROAD
CROSSINGS MATERIALS**

**Deadline Date • March 25, 2020 • 2:00 P.M. C.D.T.
1000 Foust Road • Brownsville, Texas, 78521 • (956) 831-4592 • Fax: (956) 831-6153**

SECTION I
GENERAL INFORMATION AND INSTRUCTIONS
NOTICE

Information provided in these specifications is to be used for the purpose of submitting a bid detailing costs of providing:

2020 BND RAILROAD CROSSINGS MATERIALS

in the property of the Brownsville Navigation District. It is further expected that each bidder will read these specifications with care, since failure to meet each condition or a combination of specified conditions may invalidate the bid.

The Brownsville Navigation District (hereafter referred to as the District) reserves the right to reject any or all bids or any portion thereof and to accept the bid deemed to be in the best interests of and provide the best value to the District.

Bidders are required to submit bids on the basis of these specifications. Any exceptions to terms requested herein must be clearly noted in writing and be included as a part of the bid.

The District believes that the data contained in these specifications is sufficient for the preparation of bids. The information is believed to be accurate and is based upon the latest available information, but it is not to be considered in any way as a warranty. Requests for additional information should be directed in writing to Mr. Ariel Chávez II, P.E./R.P.L.S., Director of Engineering Services, 1000 Foust Road, Brownsville, TX 78521, or by calling (956)831-4592 (main office) or (956)592-3973 (cel).

STATEMENT OF PURPOSE

1. The information contained in these specifications is to be used only in connection with preparing a bid to provide **materials for railroad crossings.**
2. The District reserves the right to accept or reject all or any part of the bids, waive minor technicalities, and award the bid to best serve the interest of the District. The District also reserves the right to waive or dispense with any of the formalities contained herein.
3. Bids are to be submitted on the basis of the specifications contained herein. All deviations from the specifications must be clearly identified and explained.
4. The information contained herein is believed to be accurate and up-to-date, but is not intended to be an expressed or implied warranty.
5. **No telephone, fax or e-mail bids will be accepted.** The District will not be responsible for missing, lost or late mail. Any bids received after the time set for opening will be returned to the bidder unopened.
6. Bidders are cordially invited to the bid opening, but are not required to attend.

TIMETABLE

1. Specifications will be ready for distribution on Tuesday, March 10, 2020.
2. Bids must be received by the District's Director of Finance no later than 2:00 P.M. C.D.T. on March 25, 2020.
3. It is anticipated that the successful bidder(s) will be notified on or about April 2, 2020.

PREPARATION OF BID

The bidder shall prepare their bid in duplicate on the attached bid forms with attachments as necessary to fulfill the specifications contained herein. Unless otherwise stated, all blank spaces on the bid page or pages, applicable to the subject specification, must be correctly filled in. A unit price must be stated for each and every item, either typed in or written in ink. Any exceptions or deviations from the requested products or services must be clearly indicated in writing and must be submitted with and form a part of the bid form. Failure to follow this instruction will be grounds for disqualification of a bid.

SUBMISSION OF BID

The bid shall be submitted in duplicate in a sealed envelope. Each envelope or package must be addressed as follows:

**Lorena Hernandez, CPA
Director of Finance
1000 Foust Road
Brownsville, Texas 78521**

On the front of each envelope shall be written the following words:

“2020 BND RAILROAD CROSSINGS MATERIALS”

Bids must be received by the District's Director of Finance by the deadline date and time listed on the cover of these specifications.

WITHDRAWAL OF BID

Bidders may withdraw their bids at any time up to the time specified as the closing time for acceptance of bids. However, no bidder shall withdraw or cancel their bid for a period of forty five (45) days after said closing date for acceptance of bids. The successful bidder shall not withdraw or cancel or modify their bid, except at the request of the District, after having been notified that said bid has been accepted by the District. Withdrawal or cancellation of a bid after the closing date for acceptance of bids shall affect consideration for future bid awards.

INTERPRETATION OF SPECIFICATIONS

If any person contemplating submitting a bid is in doubt as to the true meaning of any part of the specifications, they may submit a written request for interpretation thereof to Mr. Ariel Chávez II, P.E./R.P.L.S., Director of Engineering Services for the District.

CRITERIA USED IN EVALUATING BIDS

1. Bids will be evaluated for cost and for compliance with the requirements contained in the specifications.
2. The **Bid Submission Form** contains two Alternates. Bidders can bid on one or both of the alternates.
3. Bids will be awarded for each of the two Alternates separately.

QUALIFICATION OF COMPANIES SUBMITTING BIDS

The District reserves the right to require the successful bidder to provide a list of customers to whom the bidder has provided similar services in the prior twelve months, including a list of public entity references in Texas.

DEVIATION FROM SPECIFIED REQUIREMENTS

Bidders must specifically state each specified item that is not being included in the bid. It will not be acceptable to simply refer to an attached document. Failure to follow this instruction will be grounds for disqualification.

These specifications are not intended to be restrictive with respect to any alternative bid if a distinct advantage can be demonstrated. Bids failing to meet all of the specifications will not necessarily be rejected, but any deviations must be clearly noted to be considered.

ADDENDA TO INVITATION TO BID

If it becomes necessary to revise any part of this Invitation to Bid, a written addendum will be issued to all bidders. Bidder must acknowledge on the Bidder's Acknowledgement Form the receipt of all addenda in order for their bid to be considered. The District is not bound by any oral representation, clarifications, or changes made in the written specifications by the District's employees, unless such clarification or change is provided to bidders in written addendum from an authorized representative of the District.

COMPLIANCE WITH LAWS

All Bidders involved shall observe and comply with all regulations, laws, ordinances, etc., of local, state, and federal governments as they apply to the service requested, and to this bidding process.

TEXAS ETHICS COMMISSION FORM 1295 DISCLOSURES

Companies doing business with the Brownsville Navigation District, a governmental entity, are required to file a "Disclosure of Interested Parties Form" (Form 1295 for short). The successful bidder will be required to file a Form 1295 prior to the Board signing the purchase agreement (contract). Further information regarding this form may be found on the Texas Ethics website, and instructions will be provided to the successful bidder.

UNIT PRICE

This bid must be prepared using unit prices.

AUTHORIZED SIGNATURE

All bid forms must be signed by individuals with legal authority to bind the Bidder to the items that are proposed.

DISQUALIFICATION AND REJECTION OF BIDS

Failure to comply with the requirements or the procedures set forth herein, or to satisfy the criteria as set forth in the specifications, may result in disqualification. It is not intended that exceptions to the specifications will, in and of themselves, result in disqualification.

AWARD OF PURCHASE ORDER

Award of a purchase order for the Materials for Railroad Crossings shall be based on the District's review of the bids according to the criteria listed above. The bid that is determined, in the sole opinion of the District, to be in the best interests of, and to provide the best value to, the District will be selected for the award of a purchase order. Nothing in this Invitation to Bid is intended to create an expectation on the part of any Bidder that the Bidder will be awarded the purchase order. The District reserves the right to reject any all bids, and to waive any informalities in bidding.

DETERMINATION OF COMPLIANCE WITH SPECIFICATIONS

The District will review the successful bid to verify compliance by the successful bidder with all requirements in the specifications' bid and will make the final determination on compliance. Upon making the determination, the District's Board will consider and award the purchase order or contract agreement to the successful bid deemed in compliance.

TERMS OF PAYMENT

Once a purchase order is issued or a contract agreement is executed, the successful bidder will be issued payment once materials have been received and the invoice payment approved by the Board of Commissioners. The billing address for invoices under this bid is:

**Brownsville Navigation District
Accounts Payable
1000 Foust Road
Brownsville, TX 78521**

Electronic billing may be submitted at vendor@portofbrownsville.com

**BROWNSVILLE NAVIGATION DISTRICT
Bidder's Acknowledgement Form**

Having carefully examined the information, notices and specifications and conditions contained in this package, the undersigned Bidder's agent or representative hereby proposes and agrees to provide the Bid for 2020 BND Railroad Crossings Materials in strict compliance with the Specification at the prices bid. The Bidder affirms that, to the best of their knowledge, the bid has been arrived at independently and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give them an unfair advantage over other bidders in the award of this bid.

Addenda received:

Deadline for Submission: Wednesday, March 25, 2020 at 2:00 P.M. C.D.T.

Vendor:	
Address:	
City, State, Zip Code:	
Name and Title of Vendor Officer:	
Signature of Vendor Officer:	
eMail:	Phone:

BROWNSVILLE NAVIGATION DISTRICT
2020 BND RAILROAD CROSSINGS MATERIALS

Bid Submission Form

ALTERNATE #1:

ITEM	DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
1	ENDURANCE-XL Composite Crossings for use with 112-115# Rail (7-1/2" Panel Thickness), 10' Ties and Tangent Track, Standard Plates and Cut Spikes, Pre-bored & Countersunk, Including 3/4" X 12" Lag Screws (Panels can be supplied pre-drilled or un-drilled, depending on customer's preference.)	264 TF		
2	7' X 9' - 10' Hard Wood Railroad Tie	230 EA		
3	6' X 8' - 8'-6" Hard Wood Railroad Tie	200 EA		
4	Concrete Tub Crossing	40 TF		
TOTAL BID FOR ALTERNATE #1:				

ALTERNATE #2:

ITEM	DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
5	Rail, #115RE, New AREMA Standard or New Industrial Quality, 80 foot long, Blind (un-Drilled Ends) Sticks (1,280 Linear Feet Total).	16 EA		
6	Tie Plates #115RE (5 1/2" Rail Base) Double Shoulder AREMA style, for cut spikes.	707 EA		
7	Track Bolts with Nuts and lock washers, 1" x 6"	144 EA		
8	115/90RE Pair New 6-Hole Compromise Rail Joint Bars. Drilling 3.5" - 6" - 6" for both Rail Ends.	16 EA		
9	131/115RE Pair New 6-Hole Compromise Rail Joint Bars. Drilling 3.5" - 6" - 6" for both Rail Ends.	4 EA		
10	5/8" X 6" Track Spikes 100#	18 KEG		
11	5-1/2" Rail Standard Anchors	1720 EA		
12	Perforated pipe	330 LF		
13	Rubber Filler	608 LF		
TOTAL BID FOR ALTERNATE #2:				

Required attachments with this bid:

1. Vendor's Pre-Bid Disclosure Statement

The following required attachments can also be found at www.portofbrownsville.com – Vendor Information

2. Vendor Registration Form.
3. Conflict of Interest Questionnaire.

Vendor's Pre-Bid Disclosure Statement

2020 BND RAILROAD CROSSINGS MATERIALS

1. This Pre-Bid Disclosure Statement is submitted to the Brownsville Navigation District by:
 a Corporation, a Co-partnership, or an individual.

Vendor: _____

Address: _____ Contractor's #: _____

City: _____ State: _____ Zip: _____

2. Year's in business under present business name: _____
3. Years of experience in construction work of the type called for in this contract as:
 a General Contractor: _____ a Sub-Contractor: _____

4. What projects has your organization supplied? List most recent **FIRST**.

Contract Amount	Type of Work	Date Completed	Owner's Name and Address
-----------------	--------------	----------------	--------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. What projects is your organization supplying as of this date?

Contract Amount	Type of Work	Date Completed	Owner's Name and Address
-----------------	--------------	----------------	--------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

6. Have you ever failed to furnish any materials awarded to you? Yes No
If "Yes", state where and why.

7. Are you at present in any major litigation or lawsuits involving supplies of this type?

Yes No

If "Yes", explain: _____

8. Explain in detail any requirements you have to deliver the materials in this proposal:

9. Explain in detail the basic warranty for these materials, including any exclusions:

10. If this contract is awarded to you, your company's contact person for these materials will be Mr./Ms. _____, and your individual in charge of delivery will be Mr./Ms. _____.

11. Please explain your representatives' location, availability and support:

12. Explain in detail any proposed deviations from these specifications _____

13. If using third party vendors, have you received firm offers for all major items of material and/or equipment within the prices used in preparing your proposal?

Yes No

The signatory of this questionnaire guarantees the truth and accuracy of all statements herein made and all answers herein provided.

Dated this _____ day of _____, 20____.

Signature: _____

Name: _____

Title: _____

STATE OF _____

COUNTY OF _____

Subscribed and sworn to me this _____ day of _____, 20____.

Notary Public

My commission expires: _____