

THE STATE OF TEXAS
BROWNSVILLE NAVIGATION DISTRICT
COUNTY OF CAMERON

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John Reed, Chairman
Ralph Cowen, Secretary
Esteban Guerra, Commissioner

Sergio Tito Lopez, Vice Chairman
John Wood, Commissioner

Eduardo A. Campirano, Port Director and CEO

**NOTICE OF A WORKSHOP AND A REGULAR BOARD MEETING OF
THE BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **Wednesday, January 22, 2020** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Workshop at 3:00 p.m.** and the **Regular Board Meeting to commence immediately after the conclusion of the Workshop.**

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WORKSHOP: 3:00 p.m.

1. Presentation in response to the Port of Brownsville's Request for Qualifications for Land Appraisal Services:
 - A.) JLL Valuation and Advisory Services, LLC
 - B.) Valbridge Property Advisors
 - C.) AEGIR Port Property Advisors

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REGULAR MEETING:

1. Call to Order.

INVOCATION

PLEDGE OF ALLEGIANCE

2. Public Audience
If you wish to address the Board of Commissioner during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the table in rotunda.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted

resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Receive Directors Report 1
 - a. Port Monthly Operations Summary Report
 - b. Administer Oath of Office to Officer Juan Luis Hernandez Ramirez 10

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CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration of and ACTION on the following Consent Agenda Items.
 - a. Approval of the Minutes of the Regular Board Meeting of January 8, 2020 11
 - b. Approval of payments over \$25,000.00. (LH) 15

	Vendor	Purpose	Amount	
1	HDR Engineering Inc.	BIH Project Task Order #1 & #3 and Dike 5B Relocation Project	\$38,295.87	16

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PRESENTATION

5. Presentation of District Funds Investment Report for the Period October 1, 2019 through December 31, 2019. (LH) 36

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ACTION ITEMS

6. Consideration of and ACTION on Leases, Assignments, Negotiations, Easements, Subleases, and Contracts in General: (BM)

1	The Port Occupational & Medical Clinic, LLC (Authority to Negotiate)	38
2	Marcelino Ochoa (Authority to Negotiate)	41
3	Crutek (Authority to Negotiate)	44
4	Gulf Facilities, Inc. (New Lease)	47
5	Electro-Hi, LLC (New Lease)	50

7. Consideration of and possible ACTION to approve the District's Fiscal 2020 Operating and Capital Budgets. (LH) 53
8. Consideration and ACTION on amending the Funding Policy for the BND Pension Plan to comply with the Texas Government Code 802.2011. Permission to submit revised Funding Plan to the Texas Pension Review Board (PRB) as required by statute. (DE) 68

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BIDS/AGREEMENTS/PURCHASES

9. Consideration of and ACTION to authorize Port Staff to advertise for bids on the 2020 Southside UPS System Replacements for Security Cameras Project. (JM) 82
10. Consideration of and ACTION on sealed quotes and to authorize payment on invoice when received for two replacement milestone servers for security camera system. (JM) 84
11. Consideration and ACTION to authorize staff to purchase **Global Positioning System** (GPS) land surveying equipment through the Texas **Department of Information Resources** (DIR) program, issue a Purchase Order to **G4 Spatial Technologies**, and pay the invoice when received. (AC) 103
12. Consideration and ACTION on **Change Order No. 1** to the **BND Ostos Road Truck Staging Entrance Driveway** project, for the purpose of increasing concrete paving area and related items, adding sand material for backfill, and extending the contract time. (AC) 106
13. Consideration and ACTION to accept proposal from consultant **HDR Engineers, Inc.** for **Task Order #28**, consisting of **Professional Engineering Services** to design additional **Pipe Bridges** for **Oil Dock No. 6** and prepare construction documents for bidding. (AC) 109

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EXECUTIVE SESSION:

14. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551 (§551.071); to deliberate the purchase, exchange, lease, or value of real property (§551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
15. Possible ACTION on matters or items discussed in Executive Session.
16. Adjournment.

NOTE: The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

NOTE: The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the January 22, 2020 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on January 17, 2020. I further certify that the Agenda was posted on the BND's website and can be downloaded by accessing: www.portofbrownsville.com.



**Eduardo A. Campirano, Port Director & CEO
Brownsville Navigation District**