

THE STATE OF TEXAS §
BROWNSVILLE NAVIGATION DISTRICT §
COUNTY OF CAMERON §

John Reed, Chairman
Ralph Cowen, Secretary
Esteban Guerra, Commissioner

Sergio Tito Lopez, Vice Chairman
John Wood, Commissioner

Eduardo A. Campirano, Port Director and CEO

**NOTICE OF A REGULAR BOARD MEETING OF THE
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on Wednesday, **December 18, 2019** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30 p.m.**

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REGULAR MEETING: 5:30 p.m.

1. Call to Order.

INVOCATION

PLEDGE OF ALLEGIANCE

2. Public Audience

If you wish to address the Board of Commissioner during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the table in rotunda.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Receive Directors Report
a. Monthly Operations Summary Report

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CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration of and ACTION on the following Consent Agenda Items.
 - a. Approval of the Minutes of the Regular Board Meeting of December 4, 2019
 - b. Approval of payments over \$25,000.00. (LH)

	Vendor	Purpose	Amount	
1	HDR Engineering Inc.	BIH Project Task Order #1 & #3 and Dike 5B Relocation Project	\$45,964.91	
2	SAAB Technologies Ltd.	Klein System Annual Software Support/Maintenance	\$96,870.02	
3	Vulcan Materials Company	Crushed limestone for the Ostos Road Truck Staging Facility	\$34,020.86	

5. Consideration of and ACTION on an application for a renewal of the Line Handling Permit to (MR):
 - Brownsville Mooring, LLC
 - M&M Mooring Company d/b/a M&M Mooring & Marine Services

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PRESENTATION

6. Discussion and possible ACTION on combining existing 457(b) plans and adding BND match. (DE)
7. Public Opinion Survey Phase Two by Burson Cohn & Wolfe and Affiliate PSB Corp. (ST)

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ACTION ITEMS

8. Consideration of and ACTION on Leases, Assignments, Negotiations, Easements, Subleases, and Contracts in General: (BM)

1	Whelan Industries (Authority to Negotiate)	
2	Lone Star National Bancshares Texas, Inc. (Authority to Negotiate)	
3	Gulf Facilities, Inc. (Authority to Negotiate)	
4	Texas LNG (Extend Option Agreement)	

9. Consideration of and possible ACTION to Authorize the Chairman to Execute a Depository Services Contract and Pledge Agreement. (LH)
10. Consideration and possible ACTION on re-scheduling the Regular Board Meeting of January 1, 2020 and January 15, 2020. (EAC)
11. Consideration of and ACTION to approve the adoption of the “Resolution” to Authorize a Joint and Contracted Election” in regard to the May 2, 2020 General Election. (MR)
12. Consideration of and ACTION on the adoption of “Order and Appointment of Agent for Election Duties for the Secretary of the Board of Commissioners’ duties related to the May 2, 2020 General Election. (MR)
13. Consideration and ACTION on amending Procurement Policy C204 – Application of Law and Procurement Procedures – Policy C206 – Appendix A to incorporate the Texas Department of Information Resources as an authorized procurement option. (DD)

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BIDS/AGREEMENTS/PURCHASES

14. Consideration of and ACTION to modify and extend consulting agreement services with Mario Martinez. (EAC)
15. Consideration of and ACTION to extend contract #4365 with Conroe Wood Products Inc. for the purchase of treated lumber for a period of one year. (OG)
16. Consideration of and ACTION to extend contract #4366 with Southwest Geo-Solutions Inc. for the purchase of geogrid for a period of one year. (OG)
17. Consideration of and ACTION to authorize staff to advertise for bids for crushed limestone. (OG)
18. Consideration and possible ACTION on bids received for the South Port Connector Road project, subject to Texas Department of Transportation concurrence. (AC)

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EXECUTIVE SESSION:

19. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551 (§551.071); to deliberate the purchase, exchange, lease, or value of real property (§551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
20. Possible ACTION on matters or items discussed in Executive Session.
21. Adjournment.

NOTE: The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

NOTE: The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the December 18, 2019 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on December 13, 2019. I further certify that the Agenda was posted on the BND's website and can be downloaded by accessing: www.portofbrownsville.com.



**Eduardo A. Campirano, Port Director & CEO
Brownsville Navigation District**