

**THE STATE OF TEXAS       §  
BROWNSVILLE NAVIGATION DISTRICT §  
COUNTY OF CAMERON       §**

John Reed, Chairman  
Ralph Cowen, Secretary  
Esteban Guerra, Commissioner

Sergio Tito Lopez, Vice Chairman  
John Wood, Commissioner

Eduardo A. Campirano, Port Director and CEO

**NOTICE OF A PILOT BOARD MEETING AND A REGULAR BOARD  
MEETING OF THE  
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on Wednesday, **November 6, 2019** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Pilot Board Meeting at 5:30 p.m.** and **Regular Board Meeting** to commence immediately after the conclusion of the Pilot Board Meeting.

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**PILOT MEETING: 5:30 p.m.**

1. Acknowledge receipt of proposed FY2020-2024 Pilot Tariff.

**REGULAR MEETING: commence immediately after the conclusion of the  
Pilot Board Meeting**

1. Call to Order.

***INVOCATION***

***PLEDGE OF ALLEGIANCE***

2. Public Audience  
If you wish to address the Board of Commissioner during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the table in rotunda.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make

your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Receive Directors Report

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**CONSENT AGENDA ITEMS**

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration of and ACTION on the following Consent Agenda Items.

- a. Approval of the Minutes of the Regular Board Meeting of October 23, 2019 58
- b. Approval of payments over \$25,000.00. (LH) 64

|          | <b>Vendor</b>              | <b>Purpose</b>  | <b>Amount</b> |    |
|----------|----------------------------|---|---------------|----|
| <b>1</b> | GeoSolutions               | Geogrid for the Ostos Road Truck Staging Facility           | \$97,575.00   | 65 |
| <b>2</b> | Triton Marine Construction | Oil Dock 6 Construction and Maintenance Dredging            | \$368,777.01  | 66 |
| <b>3</b> | Vulcan Materials Company   | Crushed limestone for the Ostos Road Truck Staging Facility | \$42,629.43   | 79 |

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**ACTION ITEMS**

5. Consideration of and ACTION on Leases, Assignments, Negotiations, Easements, Subleases, and Contracts in General: (BM)

|          |   |     |
|----------|---|-----|
| <b>1</b> | Hiper Gas International, LLC (Authority to Negotiate)                       | 84  |
| <b>2</b> | Electro-Hi (Authority to Negotiate)   | 87  |
| <b>3</b> | Texas KLM, LLC, d/b/a KLM Terminal (Authority to Negotiate)                 | 90  |
| <b>4</b> | T.W. LaQuay Marine, LLC. (Authority to Negotiate)                           | 93  |
| <b>5</b> | Brownsville & Rio Grande International Railway LLC (Authority to Negotiate) | 96  |
| <b>6</b> | Annova LNG (New Lease)  | 100 |

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## BIDS/AGREEMENTS/PURCHASES

6. Consideration of and ACTION to approve amendments to the District's Fiscal 2019 Operating and Capital Budgets by increasing operating revenues by \$1,292,513 to \$23,519,954 and decreasing operating expenditures by \$317,384 to \$14,435,072. (LH) 104
7. Consideration of and ACTION to approve payment for the continued services for life, short-term and long-term disability insurance provided by Dearborn and vision insurance provided by Superior Vision for 2020 for all BND employees. (JM) 119
8. Consideration of and ACTION to approve selection and payment for the services provided by recommended medical and dental insurance provider for 2020 for all BND employees. (JM) 120
9. Consideration of and ACTION on bids received for BND Ostos Road Truck Staging Culvert Pipe materials. (AC) 121
10. Consideration of and ACTION on bids received for the BND Ostos Road Truck Staging Entrance Driveway Project (AC) 124
11. Consideration of and ACTION to authorize the Port Director to approve Work Authorization #3 with consultant S&B Infrastructure, Ltd. for engineering plans and specifications for the South Yard Improvement Project. (AC) 126

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## EXECUTIVE SESSION:

12. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551 (§551.071); to deliberate the purchase, exchange, lease, or value of real property (§551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
13. Possible ACTION on matters or items discussed in Executive Session.
14. Adjournment.

**NOTE:** The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

**NOTE:** The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the November 6, 2019 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on November 1, 2019. I further certify that the Agenda was posted on the BND's website and can be downloaded by accessing: [www.portofbrownsville.com](http://www.portofbrownsville.com).



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**Eduardo A. Campirano, Port Director & CEO  
Brownsville Navigation District**