



**BROWNSVILLE NAVIGATION DISTRICT
OF CAMERON COUNTY, TEXAS**

PORT OF BROWNSVILLE

Request for Bids

Pedestal-Mounted Electro-Hydraulic Fixed Boom Crane

Deadline Date – September 25, 2019 – 3:00 PM

NOTICE

Notice is hereby given that sealed bids will be received by the Brownsville Navigation District dba Port of Brownsville for the purchase of a new or refurbished Pedestal-mounted electro-hydraulic fixed boom crane.

All Bids must be sealed and delivered to the Brownsville Navigation District, *Director of Finance*, 1000 Foust Road, Brownsville, Texas, on or before September 25, 2019 at 3:00 PM. All submittals must be clearly marked on the outside of the envelope: "Bid for Pedestal-mounted electro-hydraulic fixed boom crane."

Bids must comply with the requirements set out in the "Request for Bids" which may be obtained from the office of the Director of Facilities Maintenance of the District and/or the Port of Brownsville website. Bid security will be required as stated in the Specifications.

No Bid will be accepted via fax or electronic submission.

THE RIGHT IS HEREBY RESERVED by the Board of Commissioners to reject any and all bids.

09/18/2019

**BROWNSVILLE NAVIGATION DISTRICT
REQUEST FOR BIDS**

**SECTION I
GENERAL INFORMATION AND INSTRUCTIONS**

General

The Brownsville Navigation District d/b/a The Port of Brownsville (hereinafter referred to as the "District") is soliciting bids for the purchase of a **new or refurbished Pedestal-Mounted Electro-Hydraulic Fixed Boom Crane**.

Statement of Purpose

1. Each Bidder will read these Specifications with care, since failure to meet each condition or a combination of specified conditions may invalidate the Bid. **Any exceptions to terms requested herein must be clearly noted in writing and be included as a part of the submitted Bid.**
2. **No telephone, fax or e-mail bids will be accepted.** The District will not be responsible for missing, lost or late mail. Any Bids received after the date and time set for the deadline for receipt of bids will be returned to the bidder unopened.
3. The RFB information is believed to be accurate and is based upon the latest available information, but it is not to be considered in any way as a warranty. Requests for additional information should be directed in writing by email to Oscar Garcia, Director of Facilities Maintenance at ogarcia@portofbrownsville.com

Reservation of Rights

The District expressly reserves the right to:

- Accept one or more Bid(s).
- Reject any and all Bids received, or portion thereof.
- Cancel the entire RFB.
- Issue a subsequent RFB.
- Remedy technical errors in the RFB process.
- Waive informalities and irregularities.
- Contact any bidder for clarification after the Bids are opened.
- Negotiate with any, all, or none of the respondents to the RFB
- Accept any Bid in whole or part, whether or not there are negotiations subsequent to its receipt. If subsequent negotiations take place, they shall not constitute a rejection or an alternate RFB.
- Accept the Bid deemed most advantageous to the District.

Timetable

1. These Specifications are to be released for action on or about September 18, 2019.
2. The last date for written questions to be received from bidders is September 19, 2019
3. The last date for the issuance of an addendum is September 20, 2019.

**BROWNSVILLE NAVIGATION DISTRICT
REQUEST FOR BIDS**

4. **Bids must be received by the District, *Director of Finance*, no later than 3:00 PM on September 25, 2019.**
5. Bidders are cordially invited to the bid opening but are not required to attend.
6. It is anticipated that the award of the bid will be made at a meeting of the District's Board of Commissioners to be held at 5:30 p.m. on Wednesday, October 2, 2019. Bidders are welcome to attend this meeting, but attendance is not required.
7. It is anticipated that the successful bidder(s) will be notified on or about Thursday, October 3, 2019.

Preparation of Bid

The bidder shall prepare their bid on the attached bid forms with attachments as necessary to fulfill the specifications contained herein. **A unit price must be stated for each item, either typed in or written in ink, including any "no-bids".** Failure to follow this instruction will be grounds for disqualification of a bid.

Bid Security

Bidders shall submit a cashier's check, certified check, or bid bond of 5 percent of the greatest amount bid with their bids as a guaranty that they will deliver the **Pedestal-Mounted Electro-Hydraulic Fixed Boom Crane(s)** within the number of days proposed herein after the receipt of notice of award of this bid. Cashier's or certified checks submitted as bid security must be drawn on a bank that is a member of the Federal Deposit Insurance Corporation (FDIC). All checks of unsuccessful bidders will be returned by the District within ten (10) days following the award of the bid.

Submission of Bid

The bid shall be submitted in **duplicated in a sealed envelope**. Each envelope or package must be addressed as follows:

**Brownsville Navigation District
Director of Finance
1000 Foust Road
Brownsville, Texas 78521**

On the front of each envelope shall be written the following words:

"BID FOR CRANE"

Submittals by the Bidders in response to this RFQ shall become the property of the District. The District shall not be responsible for the Respondent's costs associated with submitting of a response.

Authorized Signature

All Bids must be signed by persons who have legal authority to bind the bidder to items and prices that are reflected in the bid.

BROWNSVILLE NAVIGATION DISTRICT REQUEST FOR BIDS

Withdrawal of Bid

Bidders may withdraw their bids at any time up to the time specified as the closing time for acceptance of bids. However, no bidder shall withdraw or cancel their bid for a period of sixty (30) days after said closing date for acceptance of bids. The successful low bidder shall not withdraw or cancel or modify their bid, except at the request of the District, after having been notified that said bid has been accepted by the District. Withdrawal or cancellation of a bid after the closing date for acceptance of bids shall result in the forfeiture of the bid security.

Interpretation of Specifications

If any person contemplating submitting a bid is in doubt as to the true meaning of any part of these Specifications, they may submit to Oscar Garcia, Director of Facilities Maintenance, a **written request** for interpretation thereof. Requests for interpretation must be received by 5:00PM on September 19, 2019. Bidders shall not seek to influence any District Board members or District staff, directly or indirectly through others, as such contact may result in disqualification.

Addendums to Request for Bids

If it becomes necessary to revise any part of this RFB, a written addendum will be posted on the Port of Brownsville web site, under "Business with the Port/Procurement". **It will be the responsibility of each Bidder to verify that they have received all addendums.** Bidders must acknowledge on the Bidder's Acknowledgement Form (**Attachment A**) the receipt of all addendums in order for their Bid to be considered. The District is not bound by any oral representations, clarifications, or changes made in the written specifications by the District's employees.

Criteria Used in Evaluating Bids

1. Bids will be carefully evaluated for cost effectiveness and for compliance with the requirements contained in the Specifications.
2. The experience, reputation and quality of the Bidder's equipment and services (provide a minimum of 3 customer references)
3. The Bidder's past relationship with the District
4. The Bidder's past performance on similar contracts and past experience specifically to similar Port projects
5. **The Brownsville Navigation District has adopted a Local Preference Option Policy which enables the District to allow up to a 3% preference in the award of a bid to a Local Vendor in preference to a non-local vendor. The District reserves the right to invoke the Local Option Preference Policy in the award of this bid.**

Qualifications of Companies Submitting Bids

The District reserves the right to require the successful bidder to provide a list of customers to whom the bidder has sold the subject cranes in the prior twelve months, including a list of public entity references in Texas.

BROWNSVILLE NAVIGATION DISTRICT REQUEST FOR BIDS

Compliance with Laws

All bidders involved shall observe and comply with all regulations, laws, ordinances, etc., of local, state, and federal governments as they apply to this bidding process.

Texas Ethics Commission Form 1295 Disclosures

Companies doing business with the Brownsville Navigation District, a governmental entity, are required to file a "Disclosure of Interested Parties Form" (Form 1295 for short). The successful bidder will be required to file a Form 1295 prior to the Board approving the award of the bid. Further information regarding this form may be found on the Texas Ethics website, and instructions will be provided to the successful bidder.

Texas Government Code Chapter 2270 Prohibition on Boycotting Israel

Companies doing business with the Brownsville Navigation District, a governmental entity, are prohibited from boycotting Israel during the term of the purchase agreement resulting from this bidding process. The successful bidder will be required to provide a written verification that they do not boycott Israel and that they will not boycott Israel during the term of the agreement.

Unit Pricing

This bid must be prepared using unit pricing.

Award of the Bid

Award of the bid shall be based on the lowest base bid for the crane, subject to the 3% Local Preference Option.

Determination of Compliance with Specifications

The Director of Facilities Maintenance or his designee will be responsible for assuring that the delivered goods complies with the successful bidder's Bid and will make the final determination of compliance. This examination will take place on the date of delivery or within a reasonable time thereafter. If the goods/equipment is rejected for failure to comply with the Specifications, it shall be the responsibility of the bidder to remove the goods/equipment from the District's premises at their expense.

Delivery of the Pedestal-Mounted Electro-Hydraulic Fixed Boom Crane

The bidder will be required to specify the number of days that will be required for delivery from the date of the award of the bid. The successful bidder will be expected to deliver the requested goods within the specified delivery period. **The successful bidder will also be required to install the equipment and provide training on the operations of the Pedestal-Mounted Electro-Hydraulic Fixed Boom Crane.**

Confidentiality

Bidders shall certify that any confidential information obtained from the District shall not be made available, reproduced, sold, distributed or otherwise published or disseminated to any

**BROWNSVILLE NAVIGATION DISTRICT
REQUEST FOR BIDS**

person or entity, except as is necessary for the Bid to perform the services/goods required by the RFB. The Bidder must also agree to notify the District of any instances that the confidentiality of any information to which it has been given access has been breached.

Terms of Payment

Billing address for invoices under this RFB is:

**Brownsville Navigation District
Finance Department
1000 Foust Road
Brownsville, TX 78521**

Electronic invoicing may be submitted to vendor@portofbrownsville.com

**BROWNSVILLE NAVIGATION DISTRICT
REQUEST FOR BIDS**

**SECTION II
PEDESTAL MOUNTED ELECTRO-HYDRAULIC FIXED BOOM
CRANE
SPECIFICATIONS**

❖ **SWL: 2,450 LBS. @ 70.5 FEET**

MAXIMUM AS-RIGGED LIFT NEEDED: 8,000 LBS @ 35 FEET

❖ **HOIST:**

MAX. BOOM REACH: 70.5 FEET

MIN. BOOM REACH: 10.6 FEET

MAX. BOOM ANGLE: 83 DEGREES

❖ **MAIN HOIST PROPOSED RIGGING:**

9/16" X 250 FEET SINGLE-PARTED, 6 TON FALL BALL

❖ **PEDESTAL HEIGHT:**

STANDARD 12 FEET PEDESTAL HEIGHT

❖ **CRANE CONTROL SYSTEM:**

PEDESTAL MOUNTED CONTROLS

START/STOP/E-STOP BUTTON NEEDED

❖ **SLEWING ANGLE:**

360° CONTINUOUS (STANDARD)

❖ **SLEW SPEED:**

~ 1.0 RPM

❖ **DESIGN TEMPERATURE:**

15 °F TO 115 °F

**BROWNSVILLE NAVIGATION DISTRICT
REQUEST FOR BIDS**

**SECTION II
PEDESTAL MOUNTED ELECTRO-HYDRAULIC FIXED BOOM
CRANE
SPECIFICATIONS**

❖ **INSTALLATION INTERFACE:**

BOLT-DOWN BASE PLATE

❖ **WARRANTY:**

24 MONTHS FROM THE FACTORY

**BROWNSVILLE NAVIGATION DISTRICT
REQUEST FOR BIDS**

“New” Pedestal-Mounted Electro-Hydraulic Fixed Boom Crane

Item	Bid Amount	Delivery Days
Pedestal-Mounted Electro-Hydraulic Fixed Boom Crane		
Installation & Delivery Fees for Crane (if any)		
Warranty Fees for Crane (if any)		
Installation interface – Bolt Down Base Plate (if any additional fees)		
TOTAL		

“Refurbished” Pedestal-Mounted Electro-Hydraulic Fixed Boom Crane

Item	Bid Amount	Delivery Days
Pedestal-Mounted Electro-Hydraulic Fixed Boom Crane		
Installation & Delivery Fees for Crane (if any)		
Warranty Fees for Crane (if any)		
Installation interface – Bolt Down Base Plate (if any additional fees)		
TOTAL		

**BROWNSVILLE NAVIGATION DISTRICT
REQUEST FOR BIDS**

**SECTION III
BID FORMS**

Bidder's Acknowledgement Form

Having carefully examined the information, notices and specifications and conditions contained in this package, the undersigned Bidder's agent or representative hereby proposes and agrees to furnish proposed equipment in strict compliance with these Specifications at the prices quoted. The Bidder affirms that, to the best of their knowledge, the bid has been arrived at independently and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give them an unfair advantage over other bidders in the award of this bid.

Addendums received:

Deadline for Submission: 3:00 PM on September 25, 2019

Vendor:
Address:
City, State, Zip Code:
Signature of Authorized Representative:
Title with Company:

SECTION III BID FORMS

Attachments to this bid that are required:

1. Respondent's Acknowledgment Form
2. Statement of any deviations from Specifications

The following required forms can also be found at www.portofbrownsville.com – Business with the Port / Vendor Information:

3. Vendor Registration Form
4. Conflict of Interest Questionnaire

Brownsville Navigation District Vendor Registration Form

Please complete this form to give the District your contact information for use during an RFB process or to open or update a vendor account

Date:	Name of Person Providing Information:
If you are currently participating in an RFP process for the District, please indicate the RFP title:	
If you are interested in receiving a notice when an RFP is available, please indicate your areas of interest:	
<div style="display: flex; justify-content: space-between;"> _____ Construction Contracts _____ Security Services </div> <div style="display: flex; justify-content: space-between;"> _____ Property/Liability Insurance _____ Bank Depository </div> <div style="display: flex; justify-content: space-between;"> _____ Group Insurance Other: </div> <div style="display: flex; justify-content: space-between;"> _____ Salvage Offerings </div> <div style="display: flex; justify-content: space-between;"> _____ Uniform Service </div>	

Vendor Name	Web Site
Contact Person:	Fax Number:
Phone Number:	Email Address:
Mailing Address:	Physical Address:

Form of Business <i>(Individual/Sole Proprietor/Partnership/Corporation/Other)</i>	Taxpayer Identification Number:
---	---------------------------------

Please return this form by email to vendor@portofbrownsville.com .

Signature of Person Providing Information

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity		FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	OFFICE USE ONLY <div style="border: 1px solid black; height: 100px; margin-top: 5px;"></div>	
<div style="border: 1px solid black; padding: 2px;"> 1 Name of vendor who has a business relationship with local governmental entity. </div>		
<div style="border: 1px solid black; padding: 2px;"> 2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.) </div>		
<div style="border: 1px solid black; padding: 2px;"> 3 Name of local government officer about whom the information is being disclosed. <div style="text-align: center; border-bottom: 1px solid black; width: 80%; margin: 0 auto;"> Name of Officer </div> </div>		
<div style="border: 1px solid black; padding: 2px;"> 4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary. <div style="margin-left: 40px;"> <p>A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <p>B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> </div> </div>		
<div style="border: 1px solid black; padding: 2px;"> 5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more. </div>		
<div style="border: 1px solid black; padding: 2px;"> 6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1). </div>		
<div style="border: 1px solid black; padding: 2px;"> 7 <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 60%;"></div> <div style="border-bottom: 1px solid black; width: 30%;"></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Signature of vendor doing business with the governmental entity Date </div> </div>		







NORTH VIEW OF CRANE









