

**BROWNSVILLE NAVIGATION DISTRICT  
OF CAMERON COUNTY, TEXAS**

**PORT OF BROWNSVILLE**

**Request for Bids  
Specifications**

**Bid Number**

**Pedestal-Mounted Hydraulic Marine Crane**

**Deadline Date – May 28, 2019 – 3:00 PM**

**(956) 831-4592 Fax (956) 831-6185  
1000 Foust Road Brownsville, Texas 78521**

**NOTICE TO VENDORS OF HYDRAULIC CRANES**

Notice is hereby given that bids will be received by the Brownsville Navigation District of Cameron County, Texas, for the purchase of one pedestal-mounted hydraulic marine crane.

**All bids must be sealed and delivered to the Brownsville Navigation District, 1000 Foust Road, Brownsville Texas, by May 28, 2019 at 3:00 PM.** Bids will be calculated on a per unit basis. Bids must comply with the requirements set out in the "Request for Bids - Specifications" which may be obtained from the office of the Director of Facilities Maintenance of the District. Bid security will be required as stated in the Specifications

**THE RIGHT IS HEREBY RESERVED** by the Board of Commissioners to reject any and all bids.

**05/13/2019; 05/20/2019**

## **SECTION I GENERAL INFORMATION AND INSTRUCTIONS**

### **General**

The Brownsville Navigation District d/b/a The Port of Brownsville (hereinafter referred to as the “District”) is soliciting bids for the purchase of Pedestal-Mounted Hydraulic Marine Crane.

### **Notice**

Information provided in these Specifications is to be used for purposes of selling Pedestal-Mounted Hydraulic Marine Crane. It is further expected that each bidder will read these Specifications with care, since failure to meet each condition or a combination of specified conditions may invalidate the bid.

The Brownsville Navigation District (hereafter referred to as the District) reserves the right to reject any or all bids or any portion thereof and to accept the bid deemed most advantageous to the District.

Bidders are required to submit quotations on the basis of these Specifications. Any exceptions to terms requested herein must be clearly noted in writing and be included as a part of the bid.

No telephone, fax or e-mail bids will be accepted. The District will not be responsible for missing, lost or late mail. Any bids received after the date and time set for the deadline for receipt of bids will be returned to the bidder unopened.

The District believes that the data contained in these Specifications is sufficient for the preparation of bids. The information is believed to be accurate and is based upon the latest available information, but it is not to be considered in any way as a warranty. Requests for additional information should be directed in writing by email to Oscar Garcia, Director of Facilities Maintenance at [ogarcia@portofbrownsville.com](mailto:ogarcia@portofbrownsville.com). Any written information given to any bidder concerning the RFP will be furnished to all bidders as an addendum to the RFP.

### **Reservation of Rights**

The District expressly reserves the right to:

- Accept one or more bids.
- Reject any bid received, or portion thereof.
- Cancel the entire RFB.
- Issue a subsequent RFB.
- Remedy technical errors in the RFB process.
- Waive informalities and irregularities.
- Contact any bidder for clarification after the bids are opened.
- Negotiate with any, all, or none of the respondents to the RFB
- Accept any bid in whole or part, whether or not there are negotiations subsequent to its receipt. If subsequent negotiations take place, they shall not constitute a rejection or an alternate RFB.
- Accept the bid deemed most advantageous to the District.

**Timetable**

1. These Specifications are to be released for action on or about May 13, 2019.
2. The last date for questions to be received from bidders is May 22, 2019
3. The last date for the issuance of an addendum is May 24, 2019.
4. Bids must be received by the District, Director of Finance, no later than 3:00 PM on May 28, 2019.
5. It is anticipated that the award of the bid will be made at a meeting of the District’s Board of Commissioners to be held at 5:30 p.m. on Wednesday, June 5, 2019. Bidders are welcome to attend this meeting, but attendance is not required.
6. It is anticipated that the successful bidder(s) will be notified on or about Thursday, June 6, 2019.

**Preparation of Bid**

The bidder shall prepare their bid on the attached bid forms with attachments as necessary to fulfill the specifications contained herein. Unless otherwise stated, all blank spaces on the bid form page or pages, applicable to the subject specification, must be correctly filled in. A unit price must be stated for each and every item, either typed in or written in ink, including any “no-bids”. Any exceptions or deviations from the requested products must be clearly indicated in writing and must be submitted with and form a part of the bid form. Failure to follow this instruction will be grounds for disqualification of a bid.

**Bid Security**

Bidders shall submit a cashier’s check, certified check, or bid bond of 5 percent of the greatest amount bid with their bids as a guaranty that they will deliver the vehicles within the number of days proposed herein after the receipt of notice of award of this bid. Cashier’s or certified checks submitted as bid security must be drawn on a bank that is a member of the Federal Deposit Insurance Corporation (FDIC). All checks of unsuccessful bidders will be returned by the District within ten (10) days following the award of the bid.

**Submission of Bid**

The bid shall be submitted in a sealed envelope. Each envelope or package must be addressed as follows:

**Brownsville Navigation District  
Director of Finance  
1000 Foust Road  
Brownsville, Texas 78521**

On the front of each envelope shall be written the following words:

**“BID FOR CRANE”**

Bids must be received by the District’s Director of Finance by the deadline date and time listed on the cover of these Specifications.

### **Withdrawal of Bid**

Bidders may withdraw their bids at any time up to the time specified as the closing time for acceptance of bids. However, no bidder shall withdraw or cancel their bid for a period of sixty (60) days after said closing date for acceptance of bids. The successful low bidder shall not withdraw or cancel or modify their bid, except at the request of the District, after having been notified that said bid has been accepted by the District.

### **Interpretation of Specifications**

If any person contemplating submitting a bid is in doubt as to the true meaning of any part of these Specifications, they may submit to Oscar Garcia, Director of Facilities Maintenance, a written request for interpretation thereof. Requests for interpretation must be received by 5:00 PM on May 22, 2019.

### **Addendums to Request for Bids**

If it becomes necessary to revise any part of this request for bids, a written addendum will be provided to all bidders who are known to be participating in the RFB process. Bidders must acknowledge on the Proposer's Acknowledgement Form (**Attachment A**) the receipt of all addendums in order for their bid to be considered. The District is not bound by any oral representations, clarifications, or changes made in the written specifications by the District's employees, unless such clarification or change.

The Request for Bids - Specifications will be posted on the Port of Brownsville web site, under "Business with the Port/Procurement". Bidders will not be required to register to download the Specifications. As such, the District will not be able to provide notice of addendums to the Specifications to those bidders who have not registered. **It will be the responsibility of bidders who have not made their participation known to the District to verify that they have received all addendums.** All addendums will be posted to the Port of Brownsville web site on the day that they are issued to all other bidders known to the District to be participating in the bid.

### **Deviation from Specified Requirements**

Bidders must specifically state each specified item that is not being included in the bid. It will not be acceptable to simply refer to an enclosed specimen contract or purchase order. Failure to follow this instruction will be grounds for disqualification.

These Specifications are not intended to be restrictive with respect to any alternative proposal if a distinct advantage can be demonstrated. Bids failing to meet all of the specifications will not necessarily be rejected, but any deviations must be clearly noted to be considered.

### **Criteria Used in Evaluating Bids**

1. Bids will be carefully evaluated for cost effectiveness and for compliance with the requirements contained in the Specifications.
2. The bid be awarded to the responsible vendor(s) who submits a superior but economical bid based on an analysis of its compliance with the Specifications.
3. [Offers for the trade-in will be considered in awarding the bid].
4. **The Brownsville Navigation District has adopted a Local Preference Option Policy which enables the District to allow up to a 3% preference in the award of a bid to a**

**Local Vendor in preference to a non-local vendor. The District reserves the right to invoke the Local Option Preference Policy in the award of this bid.**

**Qualifications of Companies Submitting Bids**

The District reserves the right to require the successful bidder to provide a list of customers to whom the bidder has sold the subject vehicles in the prior twelve months, including a list of public entity references in Texas.

**Compliance with Laws**

All bidders involved shall observe and comply with all regulations, laws, ordinances, etc., of local, state, and federal governments as they apply to this bidding process.

**Texas Ethics Commission Form 1295 Disclosures**

Companies doing business with the Brownsville Navigation District, a governmental entity, are required to file a “Disclosure of Interested Parties Form” (Form 1295 for short). The successful bidder will be required to file a Form 1295 prior to the Board approving the award of the bid. Further information regarding this form may be found on the Texas Ethics website, and instructions will be provided to the successful bidder.

**Texas Government Code Chapter 2270 Prohibition on Boycotting Israel**

Companies doing business with the Brownsville Navigation District, a governmental entity, are prohibited from boycotting Israel during the term of the purchase agreement resulting from this bidding process. The successful bidder will be required to provide a written verification that they do not boycott Israel and that they will not boycott Israel during the term of the agreement.

**Unit Pricing**

This bid must be prepared using unit pricing

**Authorized Signature**

All bid forms must be signed by persons who have legal authority to bind the bidder to the vehicles and prices that are reflected in the bid.

**Disqualification and Rejection of Bids**

Failure to comply with the requirements or the procedures set forth herein, or to satisfy the criteria as set forth in the Specifications, may result in disqualification. It is not intended that exceptions to the Specifications will, in and of themselves, result in disqualification.

**Award of the Bid**

Award of the bid shall be based on the lowest base bid for the crane, subject to the 3% Local Preference Option.

**Determination of Compliance with Specifications**

The Director of Facilities Maintenance or his designee will be responsible for assuring that the delivered equipment complies with the successful bidder’s bid and will make the final determination of compliance. This examination will take place on the date of delivery.

**Delivery of the Pedestal-Mounted Hydraulic Marine Crane**

It is anticipated that the successful bidder will be notified on or around June 6, 2019. The bidder will be required to specify the number of days that will be required for delivery from the date of the award of the bid. The successful bidder will be expected to be able to deliver the requested equipment within the specified delivery period.

**Rejected Equipment**

If the Pedestal-Mounted Hydraulic Marine Crane is rejected for failure to comply with the Specifications, it shall be the responsibility of the bidder to remove the equipment from the District's premises at their expense.

**Terms of Payment**

Invoices submitted for the purchase of the Pedestal-Mounted Hydraulic Marine Crane will be paid within 30 days of the date of delivery and acceptance by the District of the crane. Billing address for invoices under this bid is:

**Brownsville Navigation District  
Accounts Payable  
1000 Foust Road  
Brownsville, TX 78521**

**Electronic invoicing may be submitted to [vendor@portofbrownsville.com](mailto:vendor@portofbrownsville.com)**

**SECTION II  
PEDESTAL MOUNTED HYDRAULIC MARINE CRANE  
SPECIFICATIONS**



**BROWNSVILLE NAVIGATION DISTRICT  
REQUEST FOR BIDS**

**SECTION III  
BID FORMS**

**BROWNSVILLE NAVIGATION DISTRICT  
REQUEST FOR BIDS**

**BROWNSVILLE NAVIGATION DISTRICT  
Bidder's Acknowledgement Form**

Having carefully examined the information, notices and specifications and conditions contained in this package, the undersigned Bidder's agent or representative hereby proposes and agrees to furnish proposed vehicles in strict compliance with these Specifications at the prices quoted. The Bidder affirms that, to the best of their knowledge, the bid has been arrived at independently and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give them an unfair advantage over other bidders in the award of this bid.

Addendums received:

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**Deadline for Submission: May 28, 2019]**

Vendor:
Address:
City, State, Zip Code:
Signature of Bidder:
Title with Company:

**BROWNSVILLE NAVIGATION DISTRICT  
[GOODS]  
Bid Form**

The District requires that the crane must be 60 ft. Boom (Fixed Double Tapered Boy Boom) pedestal mounted hydraulic marine crane.

<u>Minimum Length Standard Pedestal Needed</u>	
<u>Length   Height</u>	<u>Outside Diameter</u>
76.2 Centimeters   30 inches inches	149 Centimeters   59
<u>Wall Thickness</u>	<u>Type of Bottom Attachment Needed</u>
12.70 mm   1/2inch	Square bolt down flange
<u>Material</u>	
ASTM A588 Grade 50	
***Standard 18" pedestal extension needed with bolt down flange***	

❖ **Stainless Steel Cylinder and Pivot Pins**

❖ **Stainless Steel Sheave Pins**

❖ **Hydraulic Hoses on Crane:**

Hose ends – Zinc coated Densyl tape covered, after connection to stainless steel adapters.

Stainless steel hydraulic adaptors.

UV and abrasion resistant nylon sleeving for hydraulic hoses, covering entire length of hose.

All high-pressure hydraulic hoses must be heavy duty, multi spiral wire braided and flexibly reinforced.

All high-pressure hoses must have female JIC 37degree flare fittings, crimped and tested before leaving the manufacturing facility.

❖ **Crane Control System: (Controls and Operator Station)**

Control Type – Stainless steel pull handles on main control valve, spring centered.

**BROWNSVILLE NAVIGATION DISTRICT  
[GOODS]  
Bid Form**

Operator Station Type – Standard walk around controls mounted on the upper rotating structure on the crane. Controls 48” from dock level.

Start/Stop/E-Stop Button Needed

Spill Containment for Operator Controls Needed

API Load Capacity Chart, API Information Chart, and API Hand Signal Chart Needed

The hoist, luff, and slewing that can be operated at the same time at lower speed and reduced capacity.

❖ **Main Hoist Setup:**

<u>Main Hoist</u>	
<u>Drive Type</u>	<u>Estimated Hoisting Speed</u>
1 Hydraulic Gear Type Motor Drive	65 FPM
<u>Wire Rope</u>	<u>Wire Rope Strength</u>
9/16inch 19x7	2,468 Kgs   5,440 lbs.
<u>Length of Wire Rope on Drum</u>	
106 Meters   500 Feet	
<u>Main Hoist Hook Travel (Maximum distance from boom tip to hook with wire rope)</u>	
<u>Reeving Setup</u>	<u>Max Travel Distance</u>
Crane Reeved – 2 part	61.74 Meters   202.50 Feet

❖ **Hydraulic Power:**

60 HP Electric Motor TEFC Non-Explosion Proof, Class I Division II

❖ **Warranty:**

24 months from the factory

**BROWNSVILLE NAVIGATION DISTRICT  
[GOODS]  
Bid Form**

<b>Equipment</b>	<b>Bid</b>	<b>Delivery Days</b>
Pedestal-Mounted Hydraulic Marine Crane		

**Attachments to this bid that are required:**

1. Statement of any deviations from Specifications

*The following required forms can also be found at [www.portofbrownsville.com](http://www.portofbrownsville.com) – Vendor Information*

2. Vendor Registration Form
3. Conflict of Interest Questionnaire

**BROWNSVILLE NAVIGATION DISTRICT  
[GOODS]  
Bid Form**

**Brownsville Navigation District Vendor  
Registration Form**

*Please complete this form to give the District your contact information for use during an RFP process or to open or update a vendor account*

Date:	Name of Person Providing Information:
If you are currently participating in an RFP process for the District, please indicate the RFP title:	
If you are interested in receiving a notice when an RFP is available, please indicate your areas of interest:	
<input type="checkbox"/> Construction Contracts	<input type="checkbox"/> Security Services
<input type="checkbox"/> Property/Liability Insurance	<input type="checkbox"/> Bank Depository
<input type="checkbox"/> Group Insurance	Other:
<input type="checkbox"/> Salvage Offerings	
<input type="checkbox"/> Uniform Service	

Vendor Name	Web Site
Contact Person:	Fax Number:
Phone Number:	Email Address:
Mailing Address:	Physical Address:

Form of Business <i>(Individual/Sole Proprietor/Partnership/Corporation/Other)</i>	Taxpayer Identification Number:
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Please return this form by email to [vendor@portofbrownsville.com](mailto:vendor@portofbrownsville.com) or fax to (956) 831-5106.

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Signature of Person Providing Information

**BROWNSVILLE NAVIGATION DISTRICT**  
**[GOODS]**  
**Bid Form**

<b>CONFLICT OF INTEREST QUESTIONNAIRE</b>		<b>FORM CIQ</b>
<b>For vendor doing business with local governmental entity</b>		<b>OFFICE USE ONLY</b>
<p><b>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</b></p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	<div style="border: 1px solid black; height: 100px; width: 100%;"></div>	
<p><b>1 Name of vendor who has a business relationship with local governmental entity.</b></p>		
<p><b>2</b> <input type="checkbox"/> <b>Check this box if you are filing an update to a previously filed questionnaire.</b> (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>		
<p><b>3 Name of local government officer about whom the information is being disclosed.</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Officer</p>		
<p><b>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</b></p> <p style="margin-left: 40px;">A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p style="margin-left: 40px;">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>		
<p><b>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</b></p>		
<p><b>6</b> <input type="checkbox"/> <b>Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</b></p>		
<p><b>7</b></p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Signature of vendor doing business with the governmental entity</p> <p style="text-align: right; margin-right: 100px;">_____</p> <p style="text-align: right; margin-right: 100px;">Date</p>		