

**THE STATE OF TEXAS §
BROWNSVILLE NAVIGATION DISTRICT §
COUNTY OF CAMERON §**

John Reed, Chairman
Ralph Cowen, Secretary
Esteban Guerra, Commissioner

Sergio Tito Lopez, Vice Chairman
John Wood, Commissioner

Eduardo A. Campirano, Port Director and CEO

**NOTICE A REGULAR BOARD MEETING OF THE
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **Wednesday, May 15, 2019** in the Board Room located at 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30 p.m.**

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REGULAR MEETING:

1. Call to Order.

INVOCATION

PLEDGE OF ALLEGIANCE

2. Public Audience.

If you wish to address the Board of Commissioners during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the Reception Desk.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Receive Directors Reports
 - a. Monthly Operations Summary Report 1
 - b. Marketing Quarterly Update 8

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CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration and ACTION on the following Consent Agenda Items:

- a) Approval of the Minutes of the Regular Board Meeting of May 01, 2019. 28
- b) Approval to authorize payments over \$25,000.00. (LH) 33

	Vendor	Purpose	Amount	
1	EDG, Inc.	Bulk Cargo Dock Improvements Project	\$30,144.50	34
2	Carr, Riggs, & Ingram	Professional services	\$30,000.00	37
3	G&T Paving	Port Road Improvements Phase II Project	\$195,712.00	39
4	Raba Kistner	Public Vessel Assembly and Erection Pad Project	\$29,500.00	42
5	Triton Marine Construction	Oil Dock 6 and Maintenance Dredging Project	\$788,920.80	44
6	L&G Concrete Construction	Public Vessel Assembly & Erection Pad Project	\$1,027,080.00	53

c) Approval of the following leases: (BR)

1	Interlube Corporation, Inc. (New Lease)	55
2	NuStar Logistics, L.P. (New Lease)	61
3	Annova LNG Common Infrastructure, LLC (New Lease)	68

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PROCLAMATION

5. Consideration and ACTION on a Proclamation designating May 15 as Peace Officers' Memorial Day and the week in which the date falls as National Peace Officer's Week in the Port of Brownsville. (CG) 74

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BIDS/AGREEMENTS/PURCHASES

6. Consideration and ACTION to authorize staff to advertise for proposals for the District's property and liability insurance program. (DLD) 76
7. Consideration and ACTION on authorizing the staff to enter into an Engagement Letter for property valuation services for insurance purposes. (DLD) 77
8. Consideration and ACTION to ratify the purchase of concrete that was used in Shed 12 and to authorize payment of the invoice when received and invoices for the additional repair work. (OG) 79
9. Consideration and ACTION on selection of Professional Engineering Design Services consultant for the new Fishing Harbor Wastewater Treatment Plant, Water Distribution System projects, and related work. (AC) 80
10. Consideration and ACTION on bids received for the BND Port Road Improvements Striping and Signage project, and authorization to issue Notice of Award. (AC) 89
11. Consideration and ACTION to amend proposal from Millennium Engineers Group, Inc. for Construction Materials Testing Services on the BND Port Road Improvements- Phase II project in the Port of Brownsville. (AC) 92

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EXECUTIVE SESSION:

12. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551, including but not limited to Trinity Scrap Processors, Inc. and Intercoastal Salvage, Inc. v. Brownsville Navigation District of Cameron County, Texas (§551.071); to deliberate the purchase, exchange, lease, or value of real property (§551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
13. Possible ACTION on matters or items discussed in Executive Session.
14. Adjournment.

NOTE: The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

NOTE: The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the May 15, 2019 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on May 10, 2019 . I further certify that the Agenda was posted on the BND's website and can be downloaded by accessing:.



Eduardo A. Campirano, Port Director & CEO
Brownsville Navigation District