

**THE STATE OF TEXAS §
BROWNSVILLE NAVIGATION DISTRICT §
COUNTY OF CAMERON §**

John Reed, Chairman
Ralph Cowen, Secretary
Esteban Guerra, Commissioner

Sergio Tito Lopez, Vice Chairman
John Wood, Commissioner

Eduardo A. Campirano, Port Director and CEO

**NOTICE A REGULAR BOARD MEETING OF THE
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **Wednesday, September 19, 2018** in the Conference Room located at, 1000 Foust Road, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30 P.M.**

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REGULAR MEETING:

1. Call to Order.

INVOCATION

PLEDGE OF ALLEGIANCE

2. Public Audience.

If you wish to address the Board of Commissioners during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the Reception Desk.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Receive Directors Reports
 - a. Monthly Operations Summary Report

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CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration and ACTION on the following Consent Agenda Items:
- a) Approval of the Minutes for the Pilot and Regular Board Meetings of September 9, 2018.
 - b) Approval to authorize payments over \$25,000.00. (LH)

	Vendor	Purpose	Amount	
1	U.S. Corp of Engineers	Deepening and widening of the Brazos Island Harbor Channel	\$79,700.00 (Ratify)	17
2	Environmental Evolutions	Transportation and disposal sludge at Ballast Pit #2	\$324,534.60	20

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PRESENTATION

5. Presentation by Steve Tyndal on Marketing Division Update. (ST) 21

ACTION ITEMS

6. Consideration and ACTION to accept proposal from Roberto J. Ruiz Architect, Inc. for architectural/engineering services on the building purchased by the BND from Woodfin Trade Services, Inc. for a facility that would provide offices for U.S. Customs and Border Protection. (DE) 41

BIDS/AGREEMENTS/PURCHASES

7. Consideration and possible ACTION to action to authorize District staff to advertise for proposals for Depository Bank Account. (LH) 43

8. Consideration and possible ACTION to approve the purchase order for the 2018 contribution to the Texas Municipal League Intergovernmental Risk Pool as the District's contribution premium and to authorize payment of the premium when invoiced in the amount of \$181,051.00. (DLD) 44
9. Consideration and possible ACTION on approving an Engagement Letter with Wilkins Finston & Friedman Law Group LLP for ERISA pension advisory services. (DLD) 51
10. Consideration and possible ACTION to authorizing staff to advertise for bids for the purchase of one pickup and one small sport utility vehicle and to offer one pickup as a trade-in for the purchase. (DLD) 65
11. Consideration and possible ACTION declare Unit 682 as surplus to the District's needs and to authorize the staff to offer the vehicle as a trade-in. (DLD) 67
12. Consideration and possible ACTION to authorize staff to advertise for bids for a stationary crane for Oil Dock 3 and to open bids when received. (OG) 70

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EXECUTIVE SESSION:

13. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551; to conduct deliberations regarding real property (§551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
14. Possible ACTION on matters or items discussed in Executive Session.
15. Adjournment.

NOTE: The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

NOTE: The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the September 19, 2018 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on September 14, 2018 . I further certify that the Agenda was posted on the BND's website and can be downloaded by accessing: www.portofbrownsville.com.

A handwritten signature in blue ink, reading "Eduardo A. Campirano", is positioned above a horizontal line.

**Eduardo A. Campirano, Port Director & CEO
Brownsville Navigation District**