

**BROWNSVILLE NAVIGATION DISTRICT  
OF CAMERON COUNTY, TEXAS**



**SPECIFICATIONS FOR SERVICES**

**Building Demolition  
905/BMW Building  
Warehouse and Three Silos**

**Sealed Quotes Due May 22, 2018 – 3:00 p.m.**

**(956) 831-4592 Fax (956) 831-6185**

**Mailing Address - 1000 Foust Road Brownsville, Texas 78521**

**Delivery Address – 2993 N. Indiana Avenue, Suite B, Brownsville, TX 78521**

## **NOTICE TO DEMOLITION COMPANIES**

The Brownsville Navigation District d/b/a The Port of Brownsville is soliciting bids for the demolition of one warehouse and three silos at the Port of Brownsville at 4501 N. Mineral Loop Road.

All bids must be sealed and delivered to the Brownsville Navigation District, at the Port of Brownsville Police Command Center, located at 2993 N. Indiana Avenue, Suite B, Brownsville, Texas, by 3:00 PM on Tuesday, the 26th day of June, 2018. Bids must comply with the requirements set out in the "Specifications for Bid" which may be obtained from the office of the Director of Administrative Services, Deborah Lee Duke or by contacting 956-831-4592. Bid security will be required as stated in the specifications.

**THE RIGHT IS HEREBY RESERVED** by the Board of Commissioners to reject any and all bids.

**06/11/2018; 06/18/2018**

## SECTION I GENERAL INFORMATION AND INSTRUCTIONS

### **General**

The Brownsville Navigation District d/b/a The Port of Brownsville (hereinafter referred to as the “District”) is soliciting sealed quotes for a qualified firm to provide building demolition services at the Port of Brownsville to one warehouse and three silos located at 4501 N. Mineral Loop Road. The District will provide the for removal of all waste material generated by the demolition as per details in these Specifications.

### **Submission of Sealed Quote**

The sealed quote shall be submitted to the following address:

**Brownsville Navigation District  
c/o Port of Brownsville Police Command Center  
Director of Finance  
2993 N. Indiana Avenue, Suite B  
Brownsville, Texas 78526**

On the front of each envelope shall be written the following words:

**“BID FOR DEMOLITION SERVICES”**

Sealed quotes must be received by the District, Director of Finance, by the deadline date and time listed on the cover of these specifications.

### **Insurance Requirements**

The successful Vendor shall not commence work under this agreement until all of the insurance required has been obtained and certificates of insurance are on file and approved by the Brownsville Navigation District. Approval of the insurance by the Brownsville Navigation District shall not relieve or decrease the liability of the successful Vendor.

The successful Vendor shall provide and maintain for the duration of this agreement, the following minimum coverage:

Type of Coverage	Limit of Liability
Worker’s Compensation	Statutory
Employer’s Liability	\$1,000,000.00
Comprehensive General Liability	
-Bodily Injury	\$1,000,000/occurrence
-Property Damage	\$1,000,000/occurrence
-Comprehensive Automotive Liability	\$ 200,000/person
Coverage to include:	
-All owned vehicles	\$1,000,000/occurrence
-All non-owned vehicles	\$1,000,000/occurrence
-All hired vehicles	\$ 500,000/occurrence

All insurance shall be at the sole cost and expense of the successful Vendor. All the liability coverages cited shall name the Brownsville Navigation District as an additional insured as its

interest may appear. The policy or policies shall contain a clause that the insurer will not cancel or change the policy or policies without first giving the District sixty (30) days prior written notice.

### **Security Considerations**

The Vendor's employees providing services under this agreement will be entering the secured area of the Port of Brownsville. Vendor's employees assigned to provide services under this agreement must provide a valid U. S. governmental ID to enter the secured areas of the Port, and all drivers must provide a valid driver's license. The successful Vendor will be briefed on additional security concerns prior to the start of the subject services.

In the event that the Vendor's employees are unable to enter the secured areas at the Port of Brownsville due to their inability to provide the required ID at the gate, the District will not be responsible for any additional costs the Vendor may incur.

### **Deviation from Specified Requirements**

Vendors must specifically state each specified item that is not being included in the sealed quote. It will not be acceptable to simply refer to an enclosed specimen contract. Failure to follow this instruction will be grounds for disqualification.

### **Criteria Used in Evaluating Sealed Quote**

1. Quotes will be carefully evaluated for cost effectiveness and for compliance with the requirements contained in the specifications.
2. The agreement will be awarded to the responsible vendor who submits a superior but economical quote based on an analysis of its compliance with the specifications.

### **Qualifications of Companies Submitting Bid Proposals**

1. Sealed quotes must include a description of the Vendor (corporation, partnership, sole proprietorship, etc.), and a listing of the names of the principles involved.
2. Sealed quotes must include a list of customers with whom the Vendor is currently providing the proposed services.

### **Compliance with Laws**

All Vendors involved shall observe and comply with all regulations, laws, ordinances, etc., of local, state, and federal governments as they apply to this bidding process.

### **Texas Ethics Commission Form 1295 Disclosures**

Companies doing business with the Brownsville Navigation District, a governmental entity, are required to file a "Disclosure of Interested Parties Form" (Form 1295 for short). The successful Vendor will be required to file a Form 1295 prior to the District signing the purchase agreement (agreement). Further information regarding this form may be found on the Texas Ethics website, and instructions will be provided to the successful Vendor.

### **Term of Agreement**

The term of this agreement shall be for the removal of the subject structures only. However, it is specifically provided that the Brownsville Navigation District may suspend work on this project or terminate this agreement with no liability whatsoever upon the District should the District staff observe safety concerns with the progress of the work.

**Terms of Payment**

All invoices submitted for services provided to the District by Vendor will be paid upon approval by the Director of Facilities Maintenance or his/her designee. Undisputed invoices will be paid within 30 days of the invoice date.

Billing address for invoices under this bid is:

**Brownsville Navigation District  
Accounts Payable  
1000 Foust Road  
Brownsville, TX 78521**

**Electronic invoicing may be submitted to [vendor@portofbrownsville.com](mailto:vendor@portofbrownsville.com)**

## **SECTION II SERVICE SPECIFICATIONS**

### **A. Demolition Services**

The warehouse and three silos are to be removed to their foundations. Concrete foundations, loading docks, and silo footings are not a part of this demolition project. The District believes that there are no hazardous materials in the structures, and that all product will be removed from the structures prior to the start of demolition.

### **B. Segregation of Waste Material**

Vendor will be required to segregate waste metal materials from other building materials. Waste metal materials will be piled on the site. All other building materials will be removed from the site.

### **C. Loading of Waste Material**

Vendor will be responsible for loading building materials to be removed from the site onto trucks for removal. The District will provide the trucks and will provide landfill disposal. The Vendor will be responsible for coordinating trucking operations with the Director of Facilities Maintenance, Oscar Garcia, or his designee.

### **D. Time Requirements**

The District is interested in removing the structures from this site with a completion date no later than August 31, 2018. Vendor will be required to specify the time required to complete the demolition.

## **SECTION III BUILDING SPECIFICS**

### **905/BMW Warehouse**

4501 N. Mineral Loop Road

- This building is 61,600 sq. ft.
- The floors in this building are a mixture of concrete and dirt.
- This building has sheet metal wall.
- This building has primarily wooden stanchions.

### **905/BMW Silos**

4501 N. Mineral Loop Road

- These three silos are on concrete bases.
- The walls are structural steel.

### **Site Inspection**

Vendors who wish to inspect the buildings prior to submitting a sealed quote may do so by contacting Oscar Garcia, Director of Facilities Maintenance at (956) 831-8273 to make arrangements.

**SECTION IV**  
**BROWNSVILLE NAVIGATION DISTRICT**  
**Demolition Services**  
**Sealed Quote Submission Form**

<b>Price Quotation</b>	<b>Date Available to Begin Demolition</b>	<b>Demolition Days to Complete</b>

**Attachments to this quote that are required:**

1. Statement describing the Vendor (corporation, partnership, sole proprietorship, etc.) and a listing of the names of the principals involved.
2. A listing of customers to whom the Vendor is currently providing the proposed services.
3. The Vendor's certificate of liability insurance.
4. A statement detailing any deviations from these specifications
5. Specimen service agreement
6. Vendor Registration Form
7. Conflict of Interest Questionnaire