

**THE STATE OF TEXAS §
BROWNSVILLE NAVIGATION DISTRICT §
COUNTY OF CAMERON §**

John Wood, Chairman
Sergio Tito Lopez, Secretary
Ralph Cowen, Commissioner

John Reed, Vice Chairman
Carlos R. Masso, Commissioner

Eduardo A. Campirano, Port Director and CEO

**NOTICE OF A REGULAR BOARD MEETING OF THE
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **Wednesday, April 18, 2018** in the Training Room located at The Port of Brownsville Police Command Center, 2993 N. Indiana Avenue, Suite B, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Regular Board Meeting at 5:30 P.M.**

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REGULAR MEETING:

1. Call to Order.

INVOCATION

PLEDGE OF ALLEGIANCE

2. Public Audience.
If you wish to address the Board of Commissioners during the Public Audience portion of today's meeting about either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the Reception Desk.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert's Rules of Order*.

3. Receive Directors Reports
 - a. Monthly Summary Report

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CONSENT AGENDA ITEMS

All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.

4. Consideration and ACTION on the following Consent Agenda Items:

- a) Approval of the Minutes of the Regular Board Meeting of April 04, 2018. 8
- b) Approval to authorize payments over \$25,000.00. (SF)

	Vendor	Purpose	Amount	
1	Vulcan Materials Company	Crushed limestone	\$65,093.68	14
2	HDR	Brazos Island Harbor Deepening Project and DMPA 5 B Dike Relocation Project	\$28,414.20	29
3	Ziwa Corporation	BND Administration Complex Rehab & Bldg.	\$398,226.05	40

5. Consideration and ACTION on Steamship Agents License Renewal Application for: (DLD)

1	Admiral Steamship Agency/Biehl & Company	41
2	Christian Bay Shipping, Co. d/b/a Fillette Green Shipping Services (USA) Corp.	46
3	General Steamship Agencies d/b/a General Steamship Corporation, LTD.	50
4	Host Agency, LLC.	54

PRESENTATION

6. Presentation of District Funds Investment Report for the Period January 1, 2018 through March 31, 2018. (SF) 58

ACTION ITEMS

7. Consideration and ACTION on Assignments, Negotiations, Easements, Subleases, and Contracts in General: (BR)

1	Texas KLM, LLC/Bluewing Royal, LLC (Consent to Assignment and Lease Amendment)	61
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BIDS/AGREEMENTS/PURCHASES

- 8. Consideration and ACTION to approve payment of the audit adjustment for the Worker’s Compensation premium for the 2016/2017 policy year to the Texas Municipal League Intergovernmental Risk Pool in the additional amount of \$6,892.00. (DLD) 65
- 9. Consideration and ACTION to award the purchase of a 2018 Motor Grader and to authorize payment of the invoice when received. (OG) 72
- 10. Consideration and ACTION to award the bid for the purchase of a Boom Mower and to authorize payment of the invoice when received. (OG) 74
- 11. Consideration and ACTION on bids received for Phase I of the Foust Road Truck Parking Facility project and authorize staff to issue the Notice of Award. (AC) 76
- 12. Consideration and ACTION to authorize Port staff to advertise for bids on Phase II of the BND Port Road Improvements project, and to open bids thereof. (AC) 78
- 13. Consideration and ACTION to authorize Port staff to advertise for bids for Railroad Crossings on Old State Highway 48 project, and to open bids thereof. (AC) 79

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EXECUTIVE SESSION:

- 14. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551, including but not limited to consultation with attorney regarding Cause No. 2017-DCL-5135, *Trinity Scrap Processors d/b/a Port of Brownsville Recycling and Intercoastal Salvage, Inc. v. Brownsville Navigation District of Cameron County, Texas*; to conduct deliberations regarding real property (§551.072); to deliberate the deployment of security personnel or devices (§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).
- 15. Possible ACTION on matters or items discussed in Executive Session.
- 16. Adjournment.

NOTE: The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

NOTE: The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

I certify that a copy of the April 18, 2018 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on April 13, 2018 . I further certify that the Agenda was posted on the BND's website and can be downloaded by accessing: www.portofbrownsville.com.



Eduardo A. Campirano, Port Director & CEO
Brownsville Navigation District