

**THE STATE OF TEXAS     §  
BROWNSVILLE NAVIGATION DISTRICT §  
COUNTY OF CAMERON     §**

John Wood, Chairman  
Sergio Tito Lopez, Secretary  
Ralph Cowen, Commissioner

John Reed, Vice Chairman  
Carlos R. Masso, Commissioner

Eduardo A. Campirano, Port Director and CEO

**NOTICE OF A PUBLIC HEARING AND REGULAR BOARD MEETING OF  
THE  
BROWNSVILLE NAVIGATION DISTRICT**

Notice is hereby given that the Board of Commissioners of the Brownsville Navigation District will meet on **Wednesday, August 16, 2017** in the Training Room located at The Port of Brownsville Police Command Center, 2993 N. Indiana Avenue, Suite B, Brownsville, Cameron County, Texas. The Board of Commissioners will convene in a **Public Hearing at 5:30 P.M** and **Regular Board Meeting** to commence immediately after the conclusion of the Public Hearing.

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**PUBLIC HEARING: 5:30 p.m.**

1. Public Hearing to receive public comment on a proposal to increase total tax revenue on tax roll in 2016 by 99.32 percent.

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**REGULAR MEETING:**

1. Call to Order.

***INVOCATION***

***PLEDGE OF ALLEGIANCE***

2. Public Audience.  
If you wish to address the Board of Commissioners during the Public Audience portion of today's meeting with regard to either an **item on this agenda or other issue**, please print your name and the agenda item or topic of discussion you wish to address on the Sign-In-Sheet located at the Reception Desk.

In accordance with BND Policy, only those persons who have signed up on the list shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Audience portion of the meeting. Complaints and concerns for which other channels of resolution are provided shall be directed through those channels. If

the Chairman of the Board determines that a person has not attempted to resolve a matter administratively, the person shall be directed to the appropriate individual for attempted resolution before bringing the matter to the Board. A complaint against specific employees or officers of the BND shall be heard in a Closed Meeting, as authorized by the *Texas Government Code Title 5 – Sections 551.074(1) and (2)*. If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. You must make your points on issues in a constructive and courteous fashion pursuant to *Robert’s Rules of Order*.

- 3. Receive Directors Reports 1
  - a. Monthly Operations Summary Report  

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**CONSENT AGENDA ITEMS**

**All Consent Agenda Items listed are considered to be routine by the BND Commission and will be approved in one motion. There will be no separate discussion of these items unless at least one BND Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered separately in the Regular Agenda.**

- 4. Consideration and ACTION on the following Consent Agenda Items:
  - a) Approval of the Minutes of the Regular Board Meeting of August 02, 2017. 11
  - b) Approval to authorize payments over \$25,000.00. (SF)

	<b>Vendor</b>	<b>Purpose</b>	<b>Amount</b>	
<b>1</b>	American Surveillance	Partial payment for purchase of equipment and services of Port of Brownsville Cameras	\$67,644.63	17
<b>2</b>	Vulcan Materials Company	Crushed limestone for Patio 11	\$67,109.20	20
<b>3</b>	ZIWA	BND Admin Complex Rehab & Bldg. Add.	\$292,317.22	28

- c) Approval of the following leases: (BR)

<b>1</b>	Gulmar, Inc. (Release of Lease)	29
<b>2</b>	Gabriela Cantu, d/b/a G.C. Trawlers (New Lease)	32
<b>3</b>	International Shipbreaking Limited, LLC (Subordination and Consent)	35
<b>4</b>	Hi-Tech Welding Institute, LLC (New Lease)	38

5. Consideration and ACTION on Application for Stevedore and Freight Handler License Renewal.

1	Schaefer Stevedoring, Inc.	41
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**ACTION ITEMS**

6. Consideration and ACTION on Assignments, Negotiations, Easements, Leases, Subleases, and Contracts in General: (BR)

1	Auto Lineas RTG, S.A. de C.V. (Authority to Negotiate)	45
2	Don E. Moore / Richared Ellis (Assignment of Lease)	48

7. Consideration and ACTION to review the Investment Policy and Investment Strategy and to adopt a Resolution certifying that Policy C501(Local) Investment Policy and Policy C501(Exhibit A) Investment Strategy have been reviewed and have been adopted by the Board. (SF) 51

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**BIDS/AGREEMENTS/PURCHASES**

8. Consideration and ACTION to authorize staff to negotiate with Carr, Riggs & Ingram LLC., for Audit Services for 2017 with an option for two additional years. (SF) 113
9. Consideration and ACTION on Change Order No. 2 to the Oil Dock No. 6 Construction, Oil Dock No. 3 Fender System Replacement & Facility Enhancements, and Maintenance dredging project adding Pipe Pile Testing and correcting Force Main pipe type. (AC) 114
10. Consideration and ACTION to authorize Port Staff to Advertise for Bids on the Keppel AmFELS Water Line Realignment project, and to open bids thereof. (AC) 122

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**EXECUTIVE SESSION:**

11. Adjourn into Executive Session, as authorized by Subchapter D of Chapter 551 of the Government Code to discuss with attorneys pending or contemplated litigation, and matters in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with Chapter 551; to conduct deliberations regarding real property (§551.072); to deliberate the deployment of security personnel or devices

(§551.076); to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (§551.074); and to conduct deliberations regarding economic development negotiations (§551.087).


12. Possible ACTION on matters or items discussed in Executive Session.

13. Adjournment.

**NOTE:** The Board of Commissioners reserves the right to discuss any items in Executive Session whenever authorized under the Texas Open Meetings Act, Chapter 551, Title 5 of the *Texas Government Code*.

**NOTE:** The Brownsville Navigation District does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact the Director of Human Resources by Monday, no later than 5:00 P.M., to make proper arrangements.

**I certify that a copy of the August 16, 2017 Agenda of items to be considered by the Brownsville Navigation District Commission was posted on the Bulletin Area at the BND Building on August 11, 2017. I further certify that the Agenda was posted on the BND's website and can be downloaded by accessing: [www.portofbrownsville.com](http://www.portofbrownsville.com).**

  
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**Eduardo A. Campirano, Port Director & CEO**  
**Brownsville Navigation District**