



To Vendors Doing Business with Brownsville Navigation District:

The Texas legislature passed two pieces of legislation that affect the relationship between the Brownsville Navigation District and its vendors. The Board of Commissioners of the Brownsville Navigation District has incorporated these new requirements into the *Code of Ethics* already in place for the District.

The District will now require that any vendor seeking to do business with the Brownsville Navigation District must file certain documents on an annual basis in order to be able to be awarded a purchase contract or a purchase order for goods or services. These forms are:

1. Vendor Registration Form
2. Conflict of Interest Questionnaire

These forms must be re-filed on an annual basis. Copies of the required forms and a full copy of the *Code of Ethics* are available on the District's website at:

[www.portofbrownsville.com](http://www.portofbrownsville.com)

Conflict of Interest Questionnaires can be found at the Texas Ethics Commission web site at:

<http://www.ethics.state.tx.us/forms/CIQ.pdf>

Conflict of Interest Questionnaires must be filed in regard to the Brownsville Navigation District "local government officers" which include the Navigation District Commissioners, the Port Director and CEO and the Deputy Port Directors. A listing of these persons is enclosed. Completed forms are to be filed with my office.

Please do not hesitate to contact me should you have any questions regarding these forms.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Steve Fitzgibbons".

Steve Fitzgibbons  
Director of Finance  
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encl.

**BROWNSVILLE NAVIGATION DISTRICT ADMINISTRATION**  
**"LOCAL GOVERNMENT OFFICERS"**  
**Board of Navigation and Canal Commissioners**

Sergio Tito Lopez  
Chairman  
Elected 05/12/2012  
Term Expires May, 2016  
Private Business Man

Carlos Raul Masso  
Vice Chairman  
Elected 05/19/2010  
Term Expires May, 2014  
Attorney

Martin C. Arambula  
Secretary  
Elected 05/19/2010  
Term Expires May, 2014  
School Administrator

John Reed  
Asst. Secretary  
Elected 05/12/2012  
Term Expires May, 2016  
Banker

Ralph Cowen  
Asst. Secretary  
Elected 05/12/2012  
Term Expires May, 2016  
Private Businessman

**Administration**

Eduardo A, Campirano – Port Director and CEO  
Donna Eymard – Deputy Port Director

**Other Administrative Employees**

Ariel Chavez – Director of Engineering Services  
Michael Davis – Harbormaster  
Deborah Lee Duke – Director of Administrative Services  
Steve Fitzgibbons – Director of Finance  
Carlos L. Garcia – Chief of Police  
Jose G. Garza – Director of Facilities Maintenance  
Beatrice G. Rosenbaum – Director of Leasing Services  
German Rico – Director of Business Development  
Antonio Rodriguez - Director of Cargo Services